

PROGRAM EVALUATION REPORT

S.C. Arts Commission

Date of Submission: *March 13, 2020*

The contents of this report are considered sworn testimony from the agency director.

Agency Director

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Start Date: July 1, 2019

Number of Years as Agency Head: Eight months (as of March 2020)

Number of Years at Agency: Eight months (as of March 2020)

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Website address: SouthCarolinaArts.com

Online Quick Links:

South Carolina Arts Commission

<https://www.southcarolinaarts.com/>

- <https://www.southcarolinaarts.com/about-us/board/>
- <https://www.southcarolinaarts.com/about-us/staff/>
- <https://www.southcarolinaarts.com/arts-education/>
- <https://www.southcarolinaarts.com/artist-development/>
- <https://www.southcarolinaarts.com/community-development/>
- <https://www.southcarolinaarts.com/all-grants/>
- <https://www.southcarolinaarts.com/direct-programs/>
- <https://www.southcarolinaarts.com/resources/>
- <https://www.southcarolinaarts.com/direct-programs/sc-arts-awards/>

- <https://www.southcarolinaarts.com/direct-programs/arts-directory/>
- <https://www.southcarolinaarts.com/direct-programs/state-art-collection/>
- <https://www.southcarolinaarts.com/community-development/programs/art-of-community-rural-sc/>
- <https://www.southcarolinaarts.com/community-development/programs/cultural-districts/>

<http://www.scartshub.com/>

<https://www.facebook.com/scartscomm/>

<https://www.instagram.com/scartscomm/>

<https://twitter.com/scartscomm>

Arts in Basic Curriculum (ABC) Project

<https://www.abcprojectsc.com/>

National Endowment for the Arts

<https://www.arts.gov/>

South Carolina Arts Alliance

<http://www.scartsalliance.net/>

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I. Agency Snapshot

A. Glossary of Terms

- Glossary of agency terms.

Term, Phrase or Acronym	Meaning of the Term, Phrase or Acronym
ABC	The ABC Project; a.k.a. The Arts in Basic Curriculum Project. Aims to ensure that every child in S.C. has access to a quality, comprehensive arts education.
ABC (ABC Advancement) Grants	Grants providing three years of support to schools and school districts committed to implementing standards-based arts curricula and to making the arts an integral part of the basic curriculum and daily classroom instruction. ABC Advancement grantees are known as ABC sites and are part of the larger ABC Project (see “ABC”). Offered by the Arts Commission. Funded with state funds.
ACA (Accessibility) Grants	Project-based grants designed to help S.C. organizations make arts programs and existing facilities accessible to persons with disabilities. Offered by the Arts Commission. Funded with state funds.
AEP (Arts Education Project) Grants	Project-based grants to support quality arts education programs in both traditional arts education settings (schools, arts organizations) and other organizations that utilize the arts to advance learning in students (social service, health, community, education or other organizations). AEP grants fund projects and programs that use the arts to meet the educational, developmental and social needs of K-12 students. Offered by the Arts Commission. Funded with federal, state and EIA funds.
AIE/ Arts Education/ Arts in Education	One of the SCAC’s three main areas of focus, with the goal of establishing the arts as part of each S.C. student’s complete education and as part of every citizen’s lifelong learning process. Provides grants and assistance for arts education programs that support the academic, social, emotional and creative growth of students.
AOC (Art of Community) Grants	Grants supporting the activities of The Art of Community: Rural SC program (see “Art of Community”). Offered by the Arts Commission. Funded with federal, state and other (Donnelly Foundation) funds.
APR (Traditional Arts Apprenticeship Initiative) Grants	Project-based grants to support the passing of traditional artistic and cultural knowledge from Mentor Artists to qualified Apprentices. Offered by the Arts Commission. Funded with federal funds. See also “Traditional Arts.”

Term, Phrase or Acronym	Meaning of the Term, Phrase or Acronym
APS (Arts Project Support) Grants	Project-based grants supporting high-quality arts projects and programs which promote artistic excellence and/or community arts development, including but not limited to career advancement and/or professional development for artists and arts administration staff. Offered by the Arts Commission. Funded with state and other (Coastal Community Foundation, e.g.) funds.
Art in Sight	Program designed to promote awareness of opportunities for South Carolinians to enjoy the State Art Collection in their communities (see "SAC").
Art of Community	The Art of Community: Rural S.C. / Create: Rural S.C. Initiatives address rural development through the arts, culture and creative placemaking and by engaging rural creatives. See also "AOC (Art of Community) Grants."
Artist Development/Artist Services	One of the SCAC's three main areas of focus, with the goal of encouraging, nurturing, and supporting the artistic growth and the personal and economic well-being of S.C.'s artists.
Artists U	A grassroots planning and professional development program run by and for artists, partnering with the SCAC to offer training for S.C. artists to build lives that are balanced, productive, and sustainable. Artists U/S.C. is part of the Artists' Ventures Initiative.
Arts Accessibility	Grants and assistance for awareness, training and other needs in developing architectural, programmatic and attitudinal accessibility for persons with disabilities. See also "ACA (Accessibility) Grants."
Arts Alliance	See "SCAA."
Arts Daily	The Arts Commission's online calendar of arts events around the state. There is no charge to submit events.
Arts Directory	The S.C. Arts Directory, an extensive online directory of artists, arts organizations, and teaching artists across many disciplines who work throughout S.C. Accessed via SouthCarolinaArts.com. Replaced former Roster of Approved Artists.
AVI	The Artists' Ventures Initiative, a program dedicated to improving conditions for S.C. artists through grants, professional development, and other resources to help them build satisfying, sustainable careers. See also "Artists U and AVI (Artists' Ventures Initiative) Grants."
AVI (Artists' Ventures Initiative) Grants	Grants supporting the creation, expansion, or modification of artist-driven, arts-based business ventures that will provide career satisfaction and sustainability for S.C. artists. Offered by the Arts Commission. Funded with state and other funds.

Term, Phrase or Acronym	Meaning of the Term, Phrase or Acronym
Canvas/Canvass (spelling changed to Canvass in 2019)	The Canvass of the People, a comprehensive statewide planning process designed to inform the Arts Commission’s strategic plan by assessing the state’s artistic and cultural needs and priorities and building support for the arts in S.C. Canvass forums offer South Carolinians the chance to gather and share their thoughts on the strengths, challenges, and opportunities for the arts in their communities and across the state. Includes an online survey.
Certified Teaching Artists	Members of the Arts Directory who have been juried and certified by the SCAC to work in K-12 classrooms.
CLD (Cultural Districts) Grants	Project-based grants supporting activities related to and carried out by designated Cultural Districts. Offered by the Arts Commission. Funded with state funds.
Commissioners (Board of Directors)	The nine South Carolinians appointed by the governor and approved by the Senate to serve as oversight of agency business.
Community Arts Development	One of the SCAC’s three main areas of focus, with the goals of stimulating the development of S.C.’s culturally diverse arts resources and organizations; and promoting creative partnerships to improve the quality of lives, preserve cultural heritage, and enhance economic growth.
Creative Placemaking	The work of multiple economic sectors to strategically shape the physical and social characteristics of a place around arts and culture.
Create: Rural SC	See “Art of Community.”
Cultural Districts	The state’s official designation program for communities with a walkable concentration of arts & cultural venues, businesses, and assets.
Direct Programs	One of the four main methods by which the SCAC accomplishes its work. Programs, exhibitions, conferences, awards and other events wholly produced and presented by the Arts Commission, usually targeted to a statewide audience.
EIA/Education Improvement Act	Primary vehicle for comprehensive educational reform in South Carolina enacted in 1984 and funded by state sales tax revenue.
EPP (Education Pilot Project) Grants	A grant category to support fledgling education projects involving the arts. Non-competitive grant initiated and offered by the Arts Commission. Funded with EIA funds.
FEL (Individual Artist Fellowships)	Monetary awards to recognize and reward the artistic achievements of S.C.’s exceptional individual artists. Fellowship awards are made through a highly competitive, anonymous process and are based on artistic excellence only. Offered by the Arts Commission. Funded with state funds.

Term, Phrase or Acronym	Meaning of the Term, Phrase or Acronym
FHA/ Folk Heritage Awards	The Jean Laney Harris Folk Heritage Awards, given in recognition of artists who practice traditional art forms handed down through their families and communities. These awards are co-managed by the Arts Commission with USC's McKissick Museum and presented on behalf of the General Assembly. A state representative for Chesterfield and Marlboro counties until her death in 1997, Jean Laney Harris was an outspoken advocate and ardent supporter of the arts and cultural resources. During her 18 years in the House of Representatives, she was chair of the Joint Legislative Committee on Cultural Affairs and a member of the House Ways and Means Committee.
Final Reports	Due from grantees immediately following a specified grant period as stipulated by their grant contract(s). These reports are accountability measures that enable the SCAC to verify funding intended for a particular project or initiative was put to use to further said project or initiative.
FLK (Folklife & Traditional Arts) Grants	Project-based grants designed to ensure that S.C.'s living traditions remain vibrant and visible parts of community life, by supporting nonprofit organizations and units of governments that seek to promote and preserve the traditional arts practiced across the state. Offered by the Arts Commission. Funded by state and other funds.
Folklife & Traditional Arts	See Traditional Arts.
GOS (General Operating Support) Grants	Grants providing three years of unrestricted support for basic operations to help strengthen arts organizations that bring ongoing arts experiences and services to individuals, communities, and other organizations throughout the state. Grantees range from emerging to established arts organizations with primary missions involving these artistic functions: producing, service, presenting, and/or education. Offered by the Arts Commission. Funded with state funds.
Governor's Awards for the Arts	The Governor's Awards for the Arts are given in recognition of outstanding achievement and contribution to the arts; the highest honor the state gives in the arts.
Grants	One of the four main methods by which the SCAC accomplishes its work. Cash awards with matching and reporting requirements, designed to support and advance the state's long-range and strategic goals for the arts, delivered through an accountable and transparent application and review process.
Horizon Grants	Project-based grants providing a simplified interview application process and quick access to funding for arts projects identified by SCAC staff. The grantee must be based in one of the SCAC's Opportunity Initiative Counties. Non-competitive grant initiated and offered by the Arts Commission. Funded with federal and state funds.

Term, Phrase or Acronym	Meaning of the Term, Phrase or Acronym
License Plate	S.C.'s "Driven by the Arts" specialty license plate, designed to raise awareness for the arts and raise funds for arts education.
NASAA	The National Assembly of State Arts Agencies, the professional association of the nation's 56 state and jurisdictional arts agencies. NASAA is a national, not-for-profit, nonpartisan organization that champions public support for the arts in America, through its mission to strengthen state arts agencies.
NEA	The National Endowment for the Arts, an independent federal agency that funds, promotes, and strengthens the creative capacity of our communities by providing all Americans with diverse opportunities for arts participation. The Arts Commission is the state designee to receive NEA funds.
Non-Competitive Grant	Grant awards initiated internally by the Arts Commission to accomplish goals. Currently, these are Art of Community Grants, Education Pilot Projects, Horizon Grants and Special Project Grants. All other grants are open to the public and initiated by the applicant.
Operating Support	Pertaining to the general operations of an organization, rather than a specific project. Operating Support grants offer unrestricted financial support to organizations providing arts programming, support, or other services to S.C. communities.
Opportunity Initiative Counties	Counties identified as at-risk in accordance with the Legislative Audit Council standard set in June 2013. Two tiers are tracked annually. Tier One counties average less than one SCAC grant per year for the last three years. Tier Two counties average less than two SCAC grants per year for the last three years.
OSS (Operating Support for Small Organizations) Grants	Grants providing two years of unrestricted support for basic operations to help strengthen eligible organizations' ability to bring ongoing arts experiences and services to individuals, communities, and other organizations throughout the state. Eligible applicants have annual arts budgets of \$75,000 or less and range from emerging to established organizations that offer these artistic functions: producing, service, presenting, and/or education. Offered by the Arts Commission. Funded with state funds.
Partnerships	One of the four main methods by which the SCAC accomplishes its work. Building strong programmatic and financial relationships with strategically aligned organizations to maximize productivity, cost effectiveness, statewide reach and inclusiveness for a variety of statewide programs.

Term, Phrase or Acronym	Meaning of the Term, Phrase or Acronym
POL	Poetry Out Loud, a national recitation contest, administered in partnership with the National Endowment for the Arts and the Poetry Foundation, encouraging high school students to learn about great poetry through memorization and recitation and build public speaking skills.
PPA (Presenting and Performing Arts Initiative) Grants	Project-based grants supporting the presentation (live performance) of S.C.-based performing artists throughout the state. The program promotes artistic collaboration between S.C. performing artists and S.C. presenters. Offered by the Arts Commission. Funded with state funds.
Project Support	Pertaining to funding for a specific, time- or scope-limited arts activity.
S.C. Novel Prize (formerly First Novel Prize)	Competitive, biennial prize that awards one S.C. writer a book contract with Hub City Press, a program partner.
SAC	<p>The State Art Collection, considered the most comprehensive public collection of works by contemporary S.C. artists. The purposes of the program are:</p> <ul style="list-style-type: none"> • to create a collection of historic importance and cultural vitality for the people of S.C. that will serve as a tool to help promote the state and its cultural resources on the state, regional, national and international levels; • to make available to citizens throughout S.C. the best work of the state’s contemporary artists; • to encourage and support the creative visual artists of S.C.
SCAA	The S.C. Arts Alliance, whose mission is to advance and promote the arts for all South Carolinians through advocacy, leadership development, and public awareness.
South Arts	Regional partner with state arts agencies in nine southeastern U.S. states.
Special Project Grants	Discretionary grant funding disbursed to constituents by the SCAC after approval by its board of directors. Internal term; resulting grant then aligns under one of three service areas. Funded with federal and state funds.
Staff Assistance	One of the four main methods by which the SCAC accomplishes its work. The SCAC’s staff of experienced arts professionals consult with and assist local organizations, governments, schools, artists, citizens and others. These services are delivered via direct interaction between staff and constituents.
SUB (Subgranting) Grants	Grants providing funds to local arts councils for re-granting to organizations and artists in their region. Offered by the Arts Commission. Funded with state and other (Coastal Community Foundation) funds.
SWO (Statewide Operating Support) Grants	Grants providing unrestricted support for basic operations to help strengthen eligible organizations’ ability to bring ongoing arts experiences and services to individuals, communities, and other organizations on a statewide level. Offered by the Arts Commission. Funded by state funds.

Term, Phrase or Acronym	Meaning of the Term, Phrase or Acronym
The Hub	Website (SCArtsHub.com) promoting all that is special about the arts in S.C. and beyond. The Hub includes news, calls for art, resources, recognition, etc. It also serves as the SCAC’s official outlet for news releases, grant and program promotion, job openings, and other agency announcements.
Teaching Artist Certification	See “Certified Teaching Artists.”
Traditional Arts	The creative expressions of groups who share a common culture. Expressions of shared identity that are learned as a part of the cultural life of a particular group. This shared identity may be rooted in family, geographic, tribal, occupational, religious, ethnic or other connections. As expressions of a living culture, traditional arts are generally handed down from one generation to the next and reflect the shared experience, aesthetics and values of a group.
TSI (Teacher Standards Implementation) Grants	Project-based grants to support arts teachers in the implementation of the 2017 College and Career Ready Standards for Visual and Performing Arts Proficiency. This may include acquiring supplies, materials, professional development, or other tools/expertise needed in arts classrooms. Offered by the Arts Commission. Funded with federal and state funds.

B. History

Note: Prior to 2019, Canvass of the People was spelled "Canvas."

2. History of significant events related to the agency, from agency's origin to the present.

When reference is made to a significant legislative action, please cite to the applicable act, if known.

- **1965**
 - Congress created the National Endowment for the Arts. The legislation included funding for states to conduct arts surveys and assess cultural activities.
 - Gov. Robert E. McNair issues Executive Order No. 5, creating the Inter-Agency Council on Arts and Humanities, chaired by E. N. (Nick) Zeigler of Florence.
 - **1966**
 - First Governor's Conference on the Arts attended by 250 South Carolinians from 30 different communities.
 - **1967-1968**
 - On June 7, 1967, Gov. Robert McNair signs law (R466, S166) creating the S.C. Arts Commission (SCAC).
 - David Sennema hired as first executive director.
 - SCAC begins to function on Aug. 16, 1967.
 - "Arts Letters," the first SCAC newsletter is born.
 - State Art Collection is established.
 - **1968-1969**
 - First strategic plan is undertaken.
 - Arts Organization Personnel Development Program launched.
 - **1969 -1970**
 - Arts Calendar created.
 - Arts Supervisor post created in State Department of Education (with SCAC support).
 - **1971-1972**
 - Wesley Brustad hired as executive director.
 - In-Residence Performing Arts Program started.
 - S.C. Arts Foundation established to support the work of SCAC.
 - **1972-1973**
 - Gov. John West presents first Governor's Awards for Excellence in the Arts.
 - Programs launched include: Poets-In-Residence, Film Production Grants, and Historic Arts Restoration and Preservation.
 - Film Equipment Loan Program established (would become the SCAC Regional Media Arts Center).
 - **1973-1974**
 - Rick George becomes SCAC executive director.
 - TAP (Total Arts Program), an intensive arts-in- education project, established for Lancaster County, Chester and Fort Mill.
 - ARTS (Arts Resource Transit Service), a mobile artists' studio, visits 24 communities and draws more than 100,000 visitors.
 - SCORE (S.C. Open Road Ensemble), SCAC's touring theatre company (later known as Stage South) opens its first season.
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- **1974-1975**
 - Arts in Motion program, a long-term artists-in-residence program designed to promote inter-racial communication, established in Greenwood and Saluda counties.
 - **1975-1976**
 - State Art Collection tops 100 works.
 - Project TAP engages more than 18,000 students and teachers in 33 schools.
 - **1976-1977**
 - Spoleto USA held for first time in Charleston (with support from SCAC).
 - Crafts Development Program established to preserve such traditional crafts as Catawba pottery and sweet grass baskets.
 - Arts-in-Motion program moves to Sumter and Lee counties.
 - First Individual Artist Fellowships awarded.
 - "Stop the Butterfly," anthology of student poetry, published.
 - **1978-1979**
 - "Artifacts," the agency's tabloid news publication, debuts.
 - **1979-1980**
 - Scott Sanders becomes SCAC executive director.
 - First Performing Arts Showcase held.
 - First "Canvas of the People" conducted.
 - **1980-1981**
 - Regional arts coordinators system established.
 - Stage South touring theatre company closed.
 - **1981-1982**
 - First Artists in Education Conference presented.
 - Rural Arts Program (established 1980-81) expanded from 4 to 11 sites.
 - "Artifacts" doubles in circulation.
 - **1982-1983**
 - The State Film Office transferred from SCETV to the SCAC.
 - "Chiefs," made for TV movie, filmed in Chester, and "Big Chill" shot in Beaufort.
 - **1983-1984**
 - Canvas of the People updated.
 - S.C. Film Office transferred to Department of Commerce.
 - **1984-1985**
 - Dan Wagoner "Dual Home" Dance Residency established.
 - "Faces of the South" exhibit, featuring artists from the Carolinas and Georgia, presented in Rome, Italy. SCAC assisted in exhibit curation.
 - "Arts in the Mansion" introduces children to noted S.C. artists, hosted at Governor's mansion.
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- **1985-1986**
 - S.C. Arts Foundation reactivated to encourage business support of the arts.
 - SCAC Annual Exhibition held in conjunction with Columbia's Bicentennial.

 - **1986-1987**
 - Another Canvas of the People held. A key outcome is a strong call for better arts education in S.C.
 - New 5-year plan (based on the Canvas) adopted by SCAC.
 - National Endowment for the Arts funds grants for Local Government Challenge (\$195,000) and Arts in Schools Basic Education Planning (\$20,000). Grants were administered by SCAC.
 - Five S.C. communities participate in Tri-State Design Arts Project.

 - **1987-1988**
 - SCAC observes its 20th anniversary year with first Statewide Conference on the Arts.
 - Grant-in-Aid program revised to focus on professional arts industry and artists.
 - SCAC leads statewide coalition in development of the Arts in Basic Curriculum (ABC) Plan.

 - **1988-1989**
 - SCAC receives three-year NEA grant for Arts in Schools Basic Education Implementation.
 - "Carolina Connections: A National Literary Festival for Writers and Readers" held in Charleston, with support from SCAC.
 - SCAC exhibits entire State Art Collection during opening of S.C. State Museum and publishes 20-year retrospective catalog.

 - **1989-1990**
 - SCAC establishes Hugo Arts Fund and receives \$100,000 NEA grant to assist artists and arts organizations affected by hurricane. Over \$200,000 is eventually raised and distributed.
 - Eleven ABC model sites (schools and school districts) established.
 - Under Target 2000 education reform legislation, supported by SCAC, S.C. Department of Education funds 56 arts education projects.
 - SCAC presents Visual Arts & Crafts Fellowship Retrospective.

 - **1990-1991**
 - Canvas of the People held. First to include extensive research, including public polling (USC's S.C. Survey).
 - "Statements of Heritage: Variant American Visions" exhibition held at State Museum with support from SCAC.
 - S.C. is one of eight states to receive pilot funding from NEA for rural arts development, resulting in "Cultural Visions for Rural Communities" plan.
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- **1991-1992**
 - SCAC's 25th anniversary year observances include First Triennial Exhibition and Statewide Conference on the Arts.
 - Ten Year Plan for the Arts in South Carolina, 1992-2001 published (based on Canvas).
 - First statewide folk arts conference, "Drawing from the Well: Honoring South Carolina's Folk Heritage," is held with SCAC support.
 - First Southeastern Media Institute hosted by Regional Media Arts Center.
 - **1992-1993**
 - SCAC collaborates with the Kentucky Arts Council to present "KY/SC Exchange," a joint exhibition of Kentucky and S.C. artists, at the State Museum.
 - SCAC receives NEA grant for Arts Resource Partnerships, supporting collaborations between arts institutions and local educators.
 - **1993-1994**
 - SCAC sponsors first statewide Design Arts Conference.
 - SCAC launches the multi-media campaign "In South Carolina, Arts Education Means Business."
 - SCAC hosts National Assembly of State Arts Agencies (NASAA) annual meeting in Charleston.
 - "Craft of the Carolinas" exhibition held in conjunction with NASAA conference.
 - Suzette Surkamer named SCAC executive director.
 - **1994-1995**
 - SCAC presents First Cultural Visions Leadership Institute in partnership with the Strom Thurmond Institute.
 - S.C. Design Arts Partnership (SCAC, SC Downtown Development Association and Clemson School of Architecture) founded.
 - **1995-1996**
 - SCAC's SC ArtsNet grants help support 34 arts organizations' efforts to acquire online communications capability.
 - SCAC web site established, and first voice mail system implemented.
 - **1996-1997**
 - SCAC helped present "KY/SCnyc" at the National Arts Club in New York City.
 - Arts for Better Schools Institute held, focusing on positive impact of arts education on general school improvement.
 - SCANA sponsors a "Celebrate the Arts" bus, honoring SCAC's 30th anniversary.
 - **1997-1998**
 - QuickStart grant program established to provide a fast-track, simplified access to artist residencies for un-served schools.
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- First S.C. Institute for Community Scholars in the Traditional Arts presented with support from NEA and the Humanities Council of S.C.
 - First “City Arts” exhibition series hosted at NationsBank Plaza in Columbia.
 - SCAC showcases S.C. arts as part of a Budget & Control Board mission to Mainz Trade Show in Germany.
 - SCAC contracts Dr. Michael Seaman of USC to conduct a comprehensive review of ABC Plan implementation.

 - **1998-1999**
 - “Arts Calendar” (now “Arts Daily”) launched, in partnership with SCETV Radio.
 - “Views from the Edge of the Century,” a two- year, statewide series of over 30 exhibitions, begins, curated by SCAC.
 - New shared staff position to support literary arts created in partnership with the State Library and the Humanities Council of S.C.

 - **1999-2000**
 - SCAC publishes The Arts in Basic Curriculum Project: A Ten-Year Evaluation.
 - ABC Outreach Program begins, in response to findings of the ABC Ten Year Evaluation.
 - SCAC receives the National Assembly of State Arts Agencies’ Innovation Award in recognition of its role in the ABC Project.
 - S.C. Design Arts Partnership presents its first Mayors’ Institute for Community Design.
 - Traditional Arts Apprenticeship program launched.

 - **2000-2001**
 - Fifth Canvas of the People conducted.
 - The Wallace-Reader’s Digest Funds award \$800,000 for SCAC initiative to build public participation in the arts.
 - Legislative Arts Caucuses formed in General Assembly.
 - Inheritance, an anthology of selected stories from the S.C. Fiction Project, published in collaboration with Hub City Writers Project.

 - **2001-2002**
 - SCAC publishes A Long Range Plan for the Arts in South Carolina 2001-2010 (based on Canvas.)

 - **2002-2003**
 - SCAC-sponsored study, Economic Impact of the Arts in South Carolina, reports that the arts are a \$1.9 billion industry in the Palmetto State.
 - SCAC hosts Statewide Symposium on Arts Participation and selects 10 arts organizations to join a statewide learning community on arts participation.
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- **2003-2004**
 - SCAC receives its second NASAA Innovation Award, in recognition of the S.C. Design Arts Partnership, at NASAA annual meeting, again in Charleston.
 - SCAC creates “Thresholds” exhibition in conjunction with NASAA conference; exhibition tours through 2006.
 - SCAC hosts first “Toaster Film Festival” video competition.
 - Regional Media Arts Center closes.

 - **2004-2005**
 - Hub City Writers Project, in collaboration with SCAC, publishes “Twenty: South Carolina Poetry Fellows”
 - “Triennial 2004”—the last of the series—opens at the State Museum.

 - **2005-2006**
 - New grant programs launched: Cultural Tourism, Leadership and Organizational Development, and American Masterpieces.
 - First major exhibition of State Art Collection since 1988 held at Sumter Gallery of Art.

 - **2006-2007**
 - First “bricks and mortar” grants awarded by SCAC for 35 arts facility projects statewide.
 - SCAC unveils “Driven by the Arts” license plate.
 - SCAC invited to join national LINC (Leveraging Investments in Creativity) initiative to improve conditions for artists in all disciplines.

 - **2007-2008**
 - SCAC marked its 40th anniversary with the theme, “Marking 40 Years and Moving Forward” and a redesigned logo.
 - The African American Voice, a traveling exhibition of 37 pieces of artwork from the State Art Collection, was organized as part of the 40th anniversary.
 - SCAC coordinated the S.C. visit of the National Symphony Orchestra, which visited 22 counties, presented concerts to 10,000 citizens and was involved in nearly 100 educational activities.
 - The first Statewide Arts Conference since 2000 attracted 187 registrants from 30 counties.
 - The 20-Year History of the ABC Project was published.

 - **2008-2009**
 - Artists Ventures Initiative was launched to develop arts-based small businesses. The program was supported by a \$100,000 grant from the national group Leveraging Investments in Creativity (LINC).
 - The inaugural First Novel Prize was won by author S.C. Brian Ray.
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- The Arts Commission won awards for its outreach and public relations activities from the S.C. Chapter of the Public Relations Society of American and the S.C. Chapter of the National School Public Relations Association.
 - **2009-2010**
 - Ken May was named the new executive director.
 - The Arts Education listening tour traveled around the state to assess the needs of districts, schools and arts teachers.
 - The Canvas of the People tour visited seven locations around the state to collect input from citizens and community leaders about the value, challenges, successes and needs of the arts in S.C.
 - The agency, through an Arts Recovery Grant from the National Endowment for the Arts, helped preserve 130 arts-sector jobs across the state.
 - **2010-2011**
 - The new Long Range Plan for the Arts in S.C. was produced. Based on research and a statewide public input process (Canvas of the People), the plan established a vision for the arts for the next decade.
 - The Rural Arts Exchange addressed the needs, challenges, and successes of rural arts providers.
 - After a successful pilot in 2010, the agency implemented a new program of operating support for small arts organizations.
 - To support cultural tourism, the agency partnered with S.C. Parks, Recreation and Tourism to launch eArts, a digital newsletter promoting arts events to more than 12,000 monthly subscribers.
 - **2011-2012**
 - In light of reduced staffing levels and budget, the agency moved to a smaller location at 1026 Sumter Street in downtown Columbia, realizing significant savings in rent and energy costs.
 - SCAC published *South Carolina's Creative Cluster: A Catalyst for Economic Development*, documenting the role of S.C.'s arts-based industries in supporting \$9.2 billion in economic output and more than 78,000 jobs in the Palmetto State.
 - The Participation Project, supported by a grant from the Wallace Foundation, brought together a reunion of program participants over the last 10 years to discuss successes, challenges and plans for the future.
 - **2012-2013**
 - The agency navigated an eight-day shutdown when a veto of the agency budget occurred after the start of the new fiscal year.
 - The agency was named one of the top 10 state agencies in achieving its Affirmative Action goals.
 - The nationally recognized Arts in Basic Curriculum (ABC) Project celebrated its 25th anniversary with a month-long series of articles, web posts and events around the state.
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- The agency launched the Hub, a new dynamic website designed to promote the arts and the agency to the state and beyond. The site won several design awards and was honored by the State Library as one of South Carolina's 10 Most Notable State Documents.
 - **2013-2014**
 - SCAC's recommendations for a cultural district designation were incorporated into legislation that directed the Arts Commission to develop and manage a cultural districts program. 2014 Act No. 232 (S.1172)
 - The agency secured \$1 million in new recurring grant funds to support community arts activities, artists and school-based arts programs.
 - Following a review by the Legislative Audit Council in FY2013, the agency took steps to address recommendations regarding budget practices, financial reports, performance measures and tracking the grants history of underserved counties.
 - **2014-2015**
 - Responding to new research on the state of arts education in the South, the Arts Commission led the formation of the 2014 Arts Education Task Force, which developed recommendations for the state to make new strides in arts education.
 - After assisting several communities with planning and the application process, SCAC designated the state's first three official cultural districts: Rock Hill, Spartanburg and Lancaster.
 - **2015-2016**
 - The Art of Community: Rural SC launched with a focus on the six S.C. counties in the federally designated Promise Zone. The initiative is a new framework for how the agency approaches its work in rural areas.
 - SCAC and partners hosted "Drink Small Day" in Columbia, celebrating legendary blues musician Drink Smalls, who was named a National Heritage Fellow by the National Endowment for the Arts.
 - The agency secured \$1,000,000 in new, recurring EIA funds to support arts education expansion and increase access. These funds enabled the agency to restore the arts education staff position, which had been vacant since 2010, and implement a new grants program -- Education Pilot Projects -- to support summer and after-school arts programs for children.
 - SCAC added three new cultural districts (Beaufort, Bluffton and Columbia's Congaree Vista) bringing the total to six.
 - **2016-2017**
 - SCAC launched a new online grants application and management system, offering a more intuitive and customer-friendly process.
 - SCAC staff led a redesign of a new website for the ABC Project. The improved site serves as a digital hub for arts education and
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resources for ABC sites (schools and districts that receive ABC Advancement grants.)

- Continued summer education pilot projects, serving 100 students in Clarendon School District 1 at STEAM camps in partnership with Engaging Creative Minds and serving 40 students in Williamsburg School District's Read to Succeed camp in partnership with the Governor's School for the Arts and Humanities and USC.
- Florence earns cultural district status, bringing the total to seven.

- **2017-2018**

- SCAC celebrated 50 years of public support for the arts with 15 months of exhibitions and events around the state.
- A new study of the economic impact of the arts, commissioned by SCAC, showed that the arts-related sector adds \$9.7 billion to the state's economy through nearly 115,000 jobs and \$269 million in tax revenue.
- Janae Claxton, a high school student from Charleston, won the national Poetry Out Loud competition, becoming the first S.C. student to win the national title in the 13 years the Arts Commission has offered the state program.
- Charleston Rhizome Collective was awarded the first ever ArtPlace America grant in S.C. This \$300,000 award was a result of the Arts Commission's work with S.C. arts organizations and ArtPlace America over several years.
- Greenwood earns cultural district status, bringing the total to eight.

- **2018-2019**

- For the first time in recent history, the agency awarded grants in all 46 counties, awarding \$4.3 million through 458 grants.
- The agency launched a new mobile-friendly website.
- Findings from a Gallup Student Poll that surveyed 8,287 S.C. students in 30 arts-rich schools showed that students in arts-focused schools report higher hope and engagement than the national mean. South Carolina was the first state to use this national poll to study the impact of the arts in schools.
- The Art of Community: Rural SC added three counties (Berkeley) to the six original counties (Allendale, Bamberg, Barnwell, Colleton, Hampton, Jasper) for a total of nine.
- SCAC was named 2019 Grantmaker of the Year for the public sector by the national Grant Professionals Association.

3. Agency directors and time of service.

Name of Director	Time of Service
David Platts	2019 - present
Ken May	2010 - 2019
Susie Surkamer	1994 - 2009
Scott Sanders Shanklin Peterson	1980 - 1994
Rick George	1974 - 1980
Wesley Brustad	1972 - 1974
David Sennema	1967 - 1972

C. Governing Body, Organizational Chart, and Related Entities

4. Agency's governing body, as outlined in the enabling statute.

The S.C. Arts Commission consists of nine members, appointed by the Governor, with consent of the Senate. Terms are three years and until successors have been appointed and qualify. May serve two consecutive full terms (six years.)

Name	First term began	First term expiration	Re-appointment Senate conf. date	Second term began	Second term expiration
Bell, Dacey	June 30, 2015	June 30, 2018			
Crawford, Dee	June 30, 2010	June 30, 2013			
Ferillo, Charles	June 30, 2003	June 30, 2006			
Hayes, Sarah Lynn	June 30, 2005	June 30, 2008	March 27, 2008	June 30, 2008	June 30, 2011
Horowitz, Henry	June 30, 2005	June 30, 2008	February 14, 2008	June 30, 2008	June 30, 2011
Nwokike, Barbara	June 30, 2005	June 30, 2008	February 14, 2008	June 30, 2008	June 30, 2011
Stern, Linda	June 30, 2019	June 30, 2022			
Vasudeva, Bhavna	June 30, 2019	June 30, 2022			
Webb, Richard	June 30, 2015	June 30, 2018			

5. Qualifications and duties of the agency director and governing body, as specified in law.

Qualifications of the governing body

Commissioners are to be private citizens known for professional competence and experience in connection with the interpretative and creative arts.

Duties

SECTION 60-15-30

The Commission shall designate an executive director to serve at the pleasure of the Commission and who shall be the chief executive officer of the Commission.

SECTION 60-15-60. Duties of commission.

The duties of the Commission shall include but not be limited to the following:

- (1) To stimulate and encourage throughout the State the study and presentation of the performing and fine arts and public interest and participation therein;
- (2) To make such studies as may be deemed advisable of public and private institutions engaged within the State in artistic and cultural activities, including but not limited to music, theater, dance, painting, sculpture, architecture and allied arts and crafts, and to make recommendations concerning appropriate methods to

encourage participation in and appreciation of the arts to meet the legitimate needs and aspirations of persons in all parts of the State;

(3) To take such steps as may be necessary and appropriate to encourage public interest in the cultural heritage of the State of South Carolina and to expand the State's cultural resources; and

(4) To do such other things as may be necessary to carry out the provisions of this chapter.

SECTION 60-15-70. Powers of commission.

The Commission is hereby authorized to hold public or private hearings; to enter into contracts, within the amount made available by appropriation therefor, with individuals, organizations and institutions for services furthering the educational objectives of the Commission's programs; to enter into contracts, within the amount made available by appropriation therefor, with local and regional associations for cooperative endeavors furthering the educational objectives of the Commission's programs; to accept gifts, contributions and bequests of an unrestricted nature from individuals, foundations, corporations and other organizations or institutions for the purpose of furthering the educational objectives of the Commission's programs; to purchase and own property, both real and personal; to make and sign any agreements and to do and perform any acts that may be necessary, desirable or proper to carry out the purposes of this chapter. The Commission may request and shall receive from any department or agency of the State such assistance and data as will enable it to carry out its power and duties.

The director's only duty in law is to serve at the pleasure of the Commission and be the chief executive officer of the Commission as stated in S.C. Code Section 60-15-30. There are more detailed qualifications and duties outlined in the director's position description, which states:

Qualifications

Bachelor's degree with a major in arts administration or an arts related field, business or public administration, or educational leadership and policies. Experience should include a minimum of 5 years work at the senior management level such as: Executive Dir. of a large metropolitan arts council; state arts agency management; major city or state arts institution; major performing arts or educational facility; major presenting company; Dean of a Fine Arts School at a university or college; Executive or Deputy Director at a regional or national arts organization. Prefer a master's degree with a major in arts administration or an arts related field, business or public administration, or educational leadership and policies. Prefer eight (8) or more years of proven professional management and supervisory experience in state, federal or local arts development, arts program administration, or a related field

Duties

Arts Planning, Development and Positioning

Leads the development and implementation of the agency strategic plan, short and long-term. The strategic plan identifies priorities, objectives and strategies that respond to the current climate while meeting the needs of the state. Assists in the design and allocation of agency resources for arts and grants programs to accomplish the objectives and goals of the agency's strategic plan.

Arts Policy and Resource Development

Advises the Board of Commissioners on arts policy development. In collaboration with the Board of Commissioners, solicits and raises funds and identifies resources from federal, state, corporate, foundation and individual sources, to ensure the highest quality in arts offerings to the citizens of the state and to advance the cultural and economic development of the state's arts industry.

Grant Allocations

Ensures a fair and equitable grants program exists, that is well publicized to constituents and awards funding to a variety of constituents, organizations, schools and artists. Assists in ensuring that statewide grant funds are disbursed to recipients in a timely manner and that grant guidelines and processes are continually refined to simplify access and streamline internal procedures. Also assists in ensuring that opportunities to expand and

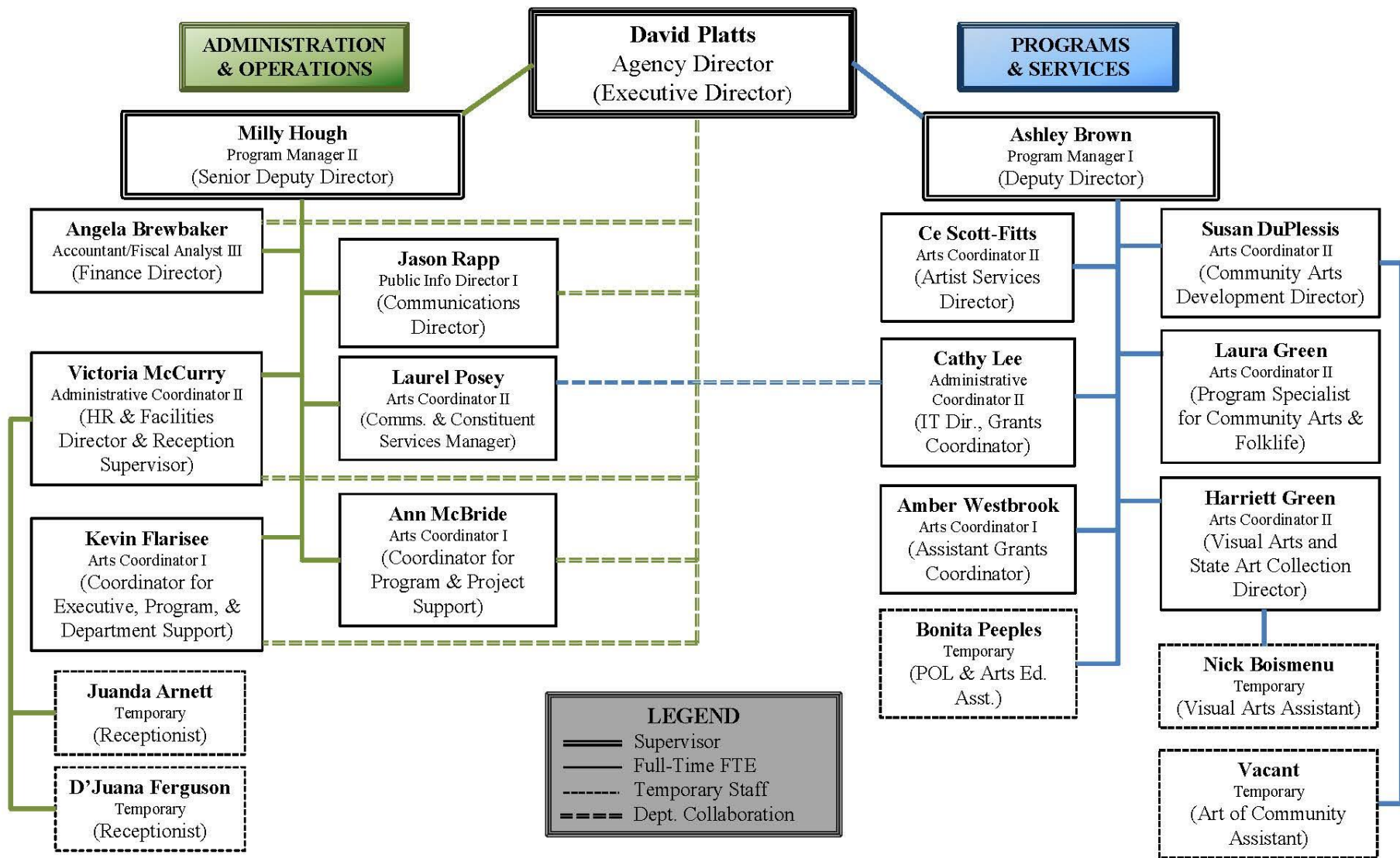
<p>increase grants funding are explored and an evaluation process is developed to ensure awarded funds are utilized in the specified manner.</p>
<p>Legislative Relations Communicates regularly with key legislators (subcommittee and committee members, etc.), members of the arts caucuses, House and Senate leadership, staff, and others, providing relevant information on matters related to the agency's work, its budget, and legislation with potential impact on the creative industries and the arts.</p>
<p>Financial Management Ensures that an annual balanced budget is presented to the board and that state, federal and other funds are secured to support the agency's activities. Assists in ensuring that effective internal fiscal controls exist, and financial reporting is accurate and meets deadlines. Assists in ensuring the budget is monitored and adjusted as needed and year-end financial reports indicate adherence to budget provisos.</p>
<p>Board Relations Communicates regularly with Commissioners providing thorough and relevant information on matters of agency policy and programs and solicits input and decision making by the Commissioners as appropriate and according to agency policy.</p>
<p>Partnership Relations Ensures networking and information exchanges occur and that membership and leadership positions are held on national and regional arts organization boards to strengthen South Carolina's position as a regional and national leader in the arts. Assists in ensuring a variety of partnerships throughout the arts community with individual businesses, state, regional and national groups are initiated and that a strong rapport with members of the General Assembly, US Congress, county and municipal governments is developed and maintained.</p>
<p>Communications Ensures marketing programs, plans and high-quality materials promote the programs of the Commission and that oversight is maintained for all publications, newsletters, electronic marketing tools and Board materials. Assists in ensuring agency vision, values, Long-Range Plan and Strategic Plan are communicated to all employees. Assists in ensuring that information about the agency and its programs is easily accessible to the public and that the agency is responsive to requests for information from the public.</p>
<p>Evaluation Reviews performance of staff to meet objectives of agency's strategic plan. Assists in ensuring feedback systems exist to collect information and reflect constituents' interests, expectations and satisfaction and that planning processes exist to address future constituent needs. Assists in ensuring data and information is analyzed and used to make improvements in programs and the organization.</p>
<p>Staffing Ensures recruitment, selection and hiring processes exist which deliver exceptional talent to administer the work of the agency. Assists in ensuring staff is empowered, self-directed, trusting and works cooperatively to fulfill the mission of the agency. Assists in ensuring an employee evaluation system exists to measure individual performance, to provide feedback and to develop employee potential. Assists in ensuring that an employee compensation, benefits, opportunities, recognition and development programs exist. Assists in ensuring workforce planning and needs analysis occurs on a regular basis.</p>
<p>Administration Ensures administrative and operational policies and procedures exist to manage the agency and that internal program policies and procedures are in effect. Assists in ensuring the agency is in compliance with state and federal laws, rules and regulations and that evaluation processes exist to review and recommend improvements to agency procedures, operations and interdepartmental workflow.</p>

6. (A) Organizational Units Details Chart.

See attached Excel chart.

<p>(B) Has the agency ever conducted an employee engagement, climate, or similar survey? If yes, when was the last one and who conducted it?</p>	<p>Each staff member participated in a Gallup StrengthsFinders assessment in August 2019.</p>
<p>(C) Does the agency conduct employee engagement, climate, or similar surveys on a regular basis? If yes, what is the frequency?</p>	<p>No</p>
<p>7. Role and responsibilities of the agency compared to its counterpart entities, if any, at the federal and local levels.</p>	<p><u>Federal counterparts</u> National Endowment of the Arts Established by Congress in 1965, the NEA is the independent federal agency whose funding and support gives Americans the opportunity to participate in the arts, exercise their imaginations, and develop their creative capacities. Through partnerships with state arts agencies, local leaders, other federal agencies, and the philanthropic sector, the NEA supports arts learning, affirms and celebrates America’s rich and diverse cultural heritage, and extends its work to promote equal access to the arts in every community across America. Visit arts.gov to learn more.</p> <p><u>Local counterparts</u> SCAC awards grants to local arts councils and other community-based arts organizations around the state. These funds help strengthen arts organizations that bring ongoing arts experiences and services to individuals, communities, and other organizations. While the SCAC does not have any regulatory relationship with these local organizations, they are vital partners in ensuring that state dollars support our mission of ensuring all citizens benefit from the arts. As grantees, these organizations submit reports and data related to their SCAC grants and are happy to host us for local meetings or collaborate in other ways.</p>

S.C. Arts Commission Organizational Structure



8. 3-4 agency successes.

1. Strategic Grant Making

With a mandate to serve all South Carolinians, the Arts Commission is consistently focused on providing access to the arts for *all* citizens. Our strategic plan addresses this fundamental mandate in **Outcome 1: SC citizens and visitors benefit from diverse opportunities for relevant, rewarding arts experiences in communities throughout the state.** Our successes, challenges and emerging issues have a common theme – improving access for all, with an emphasis on expanding access to underserved communities.

In FY2019, for the first time in recent history, the Arts Commission awarded **grants in all 46 counties.** This milestone is the result of years of targeted relationship building and strategic grant offerings. Much of our attention has been on counties that receive less than one grant per year, based on a three-year average. This list of “opportunity” counties was created after a 2013 review by the Legislative Audit Council. Since FY2018, we have pared the list from 11 counties to one county for FY2020. Our **Horizon Grant** supports grassroots arts programming through a simple interview application process. This work requires intensive one-on-one staff time with potential applicants, but the payoff is additional grant opportunities for **rural and underserved communities.** For FY2019, the agency awarded seven Horizon grants, up from four in FY2018. Applications for our **Operating Support for Small Organizations** grant more than doubled (from 20 to 47) after we revised the grant guidelines, which allowed more equitable funds distribution. We changed the grant cycle from one year to two years, reduced the required funding match from 2 to 1 to 1, and opened the application to non-arts organizations that offer regular arts programming. We are also happy to note that the Grant Professionals Association named the Arts Commission the **2019 Grantmaker of the Year** in the public sector category. The agency was recognized for its commitment to one-on-one technical support, developing relationships, and being available for advisement throughout the process, despite having a small staff.

2. Rural Community Development

The agency’s rural development initiative, **The Art of Community: Rural S.C.,** was launched in 2016 with six counties in S.C.’s federally designated Promise Zone (Barnwell, Bamberg, Allendale, Hampton, Colleton and Jasper). The Art of Community created a new framework for how the Arts Commission approaches our work in **rural regions** of the state. The program develops new leaders and encourages action to address issues, while increasing understanding of how arts and culture can be used as community development tools. Three counties were added in FY2019, and six additional counties were added in early FY2020 for a total of 15. The Art of Community initiative has led to national attention, and the program director has participated in 25 state, regional or national conferences to present the program as a model for building community, economic opportunity and local infrastructure in rural and high-poverty communities.

3. Arts Education

Outcome 3 in our strategic plan guides our work in arts education: *Students receive a comprehensive education in the arts that develops their creativity, problem solving and collaborative skills, and prepares them for a lifetime of engagement with the arts and productive citizenship.*

The agency secured an additional \$1 million in recurring state appropriations (EIA funds) beginning in FY2016. Some of these funds were used to create **Education Pilot Projects**, which are arts-based projects with community partners to serve students **living in high poverty and rural areas**. Students in our Summer STEAM camp pilot program (Clarendon I) experienced an **increase in MAP** (Measures of Academic Progress) reading scores, and students in Read to Succeed Drama camps (Jasper, Williamsburg) scored higher than their peers (who did not experience the drama portion of reading camp) in aptitude for divergent thinking, desire to read, and MAP and STAR reading scores.

In FY2019, we received the results of the 2018 Gallup Student Poll that surveyed 8,287 S.C. students in 30 arts-rich schools. Findings show that these students in arts-focused schools report **higher hope and engagement** than the national mean, and the longer a school has been focused on the arts, the greater the effects. Hopeful and/or engaged students are more likely to strongly agree they do well in school. The study also shows that students in arts-rich schools with high levels of free/reduced lunch score higher than the national mean in engagement, hope, entrepreneurial aspiration, and career/financial literacy. South Carolina was the **first state** to use this national poll to study the impact of the arts in schools.

4. Artists as Entrepreneurs

Our work with artists is guided by Outcome 2 in our strategic plan: *SC's professional artists have opportunities to produce excellent art and build satisfying, sustainable careers in our state.*

In February 2018, we released a new study of the **economic impact of the arts** conducted by Dr. Douglas Woodward, chief research economist at the University of S.C.'s Moore School of Business. Using data from the U.S. Census and the U.S. Department of Commerce, *S.C.'s Arts-Related Economic Cluster* confirms the substantial **economic value of creative industries** in S.C., which add \$9.7 billion to the state's economy through jobs (nearly 115,000), tax revenue (\$269 million) and spending. Artists in all disciplines (visual, performing, literary, and media arts) are small businesses contributing to that tax revenue. Through the **Artists Ventures Initiative (AVI)** program, we offer startup capital and intensive in-person and individual professional development over an 18-month period, enabling artists to create or expand arts-based businesses. We offer intensive career development workshops through our partnership with Artists U, a Philadelphia-based professional development program for artists. AVI has successfully supported a range of ventures—a furniture maker who rescues landfill-bound trees, a bladesmith who makes high-end chefs' knives, a touring kindie-rock/puppet musical, and a traveling tintype photographer. More than 400 artists have gone through Artists U.

9. **3-4 agency challenges.**

Briefly describe 3-4 agency challenges and preparations, if any, to address these issues.

1. Arts Education

For 32 years, South Carolina’s Arts in Basic Curriculum (ABC) Project has been a national model in striving to provide **high quality, standards-based education in all arts disciplines** for all students. The current structure ties receiving an ABC grant to being an ABC “site” – a school or school district committed to making the arts part of basic curriculum and daily classroom instruction. The benefits of being a site also include access to programming and a network. With a realization that this model does not allow us to fulfill our mission to serve all S.C. students, the Arts Commission has revamped the program to allow individual teachers, schools and school districts to take part in programs, the network, and/or grants, depending upon their needs on a continuum of services and capacity. This new model rolled out in March 2020.

2. Staff Capacity

As we work to increase access to the arts, **staff capacity** is a challenge. Many smaller communities lack traditional arts infrastructure (arts councils, e.g.), which requires more hands-on staff assistance to connect those communities to our programs. Although we have made great strides in reaching some of these communities through The Art of Community: Rural S.C., that program currently has only one full-time staff person, occasionally assisted by staff members with other primary duties. In FY2010, the agency had 24 staff members; we currently have 15. FY2019 was the fourth year of a multi-year period of **staff transitions**, primarily due to planned retirements. Three vacated jobs were restructured in early 2020 to more closely align with our core functions, adding a second community arts staff member, a program support coordinator, and an artist services director. We have also sought new partners and collaborators who can help expand our reach into underserved communities beyond our staff capacities.

3. Funding

Funding is an ongoing challenge as we strive to reach more communities and citizens. We are grateful for the **bipartisan support of the General Assembly** and were fortunate to receive an additional \$1 million in state appropriations to support grant making and programs in FY2014. Our FY2020 state appropriations equal .69 cents per capita, and our goal is \$1. Our FY2021 request would move us to .85 cents per capita if approved. This funding level would almost return us to the agency’s funding level prior to 2008.

10. **3-4 emerging issues.**

Briefly describe 3-4 emerging issues anticipated to have an impact on agency operations in the upcoming five years and preparations, if any, to address these issues.

1. Diversity, Equity and Inclusion

While we strive to model diversity in our own staffing and have regularly reached 100% of the agency’s affirmative action goals, we recognize that our programs and systems need to be reviewed through the **Diversity, Equity and Inclusion (DEI) lens**. FY2019 staff development included racial equity training. An internal staff DEI team has begun a review of our grants, programs, and customer service procedures with the aim to improve *what we offer, whom we serve and how they connect to our services*. We have formed new partnerships with the Hispanic Alliance of S.C., which will serve as a conduit to Hispanic and Latinx citizens, and with Red Olive Consulting, which specializes in

advising small arts and culture groups in communities of color. Both partners will work with us to expand our reach. We have also partnered with the Coastal Community Foundation to administer that organization's Expansion Arts Fund, which supports the work of new and emerging arts groups and artists, especially those from minority, rural or disadvantaged communities in the foundation's eight-county service area.

2. Technology

In FY2017, we launched a new, customer-friendly online grants system, and in FY2019, we launched a new mobile-compatible website. We have begun offering grants training videos and webinars and will do more in the future. Our continued efforts to use technology to supplement in-person and phone interactions include hosting online meetings to be more efficient and reduce time out of the office. We recently upgraded our online meeting service to allow multiple online meetings agencywide, from a one-on-one advisement to large gatherings of participants from around the state and beyond. Staff have also embraced a more collaborative use of online calendar and scheduling tools. We will continue to explore new ways to use technology in a cost-effective way.

3. Collaborating With New Partners

Our FY2021 budget request includes funding for a pilot program to provide arts therapy services to members of the military and their families. If we receive this funding, we would work with partners already carrying out successful military arts programming. This is another example of extending arts access through grant support, but without having to commit staff time or duplicate the good work of other organizations. We currently collaborate with partners to carry out our work and as issues and opportunities arise, we actively seek other partners who share our values and support our mission to enhance the quality of life in our communities through the arts.

II. Agency Records, Policies, and Risk Mitigation Practices

A. Records and Policies Management

11. (A) Agency's records management policy and the position or division responsible for managing this policy.

See attached policy
Agency Records Officer – Kevin Flarisee

(B) Agency's status in regards to compliance with the records management policy and explanation for non-compliance, if the agency is non-compliant.

Our agency is compliant and reporting of record destruction is in accordance with Retention/Disposition schedules on an end-of-fiscal-year basis, or as needed.

12. Agency's schedule for regularly reviewing and updating, as necessary, all agency policies and explanation for lack of a schedule, if the agency does not have a schedule.

Policies are reviewed annually and updated as needed. The Records Officer attends the S.C. Department of Archives and History annual Records Management Training Session to make sure the agencies policies are still in accordance and to learn about any new revisions to the state's practice of records management.

<p>13. (A) Agency's status in regards to compliance with S.C. Code Ann. §1-23-120(J) that requires agencies to conduct a formal review of its regulations every five years.</p>	<p>The Arts Commission is not authorized to promulgate regulations.</p>
<p>(B) Last time the agency conducted a formal review of its regulations.</p>	<p>N/A</p>
<p>(C) Last time the agency submitted new or revised regulations to the General Assembly.</p>	<p>N/A</p>
<p>14. How the agency collaborates with other agencies to seek funding (e.g. grant and federal funding).</p>	<p>The agency does not collaborate with other state agencies to seek funding; however, we support efforts by partnership agencies to seek mutually beneficial funding – e.g. Department of Education state funding for arts education grants. We strive to make S.C. arts organizations and artists aware of other grant opportunities (state, regional and federal) and assist or advise as appropriate. For example, some arts organizations are eligible to apply directly to the National Endowment for the Arts for project-based grants. We promote those opportunities and advise organizations on application preparation if requested.</p>
<p>15. Does the agency receive data from other state agencies, which require manual entry? If so, identify the state agencies and the associated data received.</p>	<p>No</p>

B. Internal Audit and/or Other Risk Mitigation Practices

16. (A) Agency's internal audit process and/or other risk mitigation practices.

The Arts Commission is a small agency that does not employ a full-time auditor. There is a defined workflow to ensure separation of duties within the constraints of a small staff. For example, the Finance Director is not involved directly in preparing or approving requisitions. The Human Resources Director also manages the facility, inventory and insurance policies. The Procurement Officer also manages the agency's fleet services (one vehicle.) The Finance Director, Procurement Officer and the Human Resources Director report to the Senior Deputy Director, who independently verifies internal reviews. Internal auditing processes include annual tracking of all non-capital and capital assets; quarterly reconciling of employee leave; bi-monthly reconciling of payroll; monthly reconciling of mileage on the agency's one leased vehicle, and monthly procurement reviews to ensure that goods and services have been received and paid for within state guidelines. There is an annual review of agency insurance policies. See the chart below for more details.

The Arts Commission prioritizes accountability and transparency in disbursing grant awards. Grant payments must go through four steps (and four different staff members) before distribution to grantees: 1. Grants Assistant verifies that the grantee has meet the requirements for being paid and prepares documentation. 2. Deputy Director (who supervises the Grants Assistant) approves the documentation, which is then sent to the Finance Director. 3. Finance Director prepares the payment through SCEIS. 4. Senior Deputy Director (who supervises the Finance Director) verifies accuracy of payment details and approves the payment. After grants are paid, the Finance Director submits reports to the Grants Assistant, who records payments in the grantee database. This multi-step process improves accuracy and ensures that grant funds are spent in accordance with grant category guidelines and funding source requirements.

The financial records (balance sheet and statement of activities) are reviewed monthly and presented quarterly to the Board of Commissioners for approval. We receive clean audits with few exceptions annually from the State Auditor's Office.

(B) List of areas reviewed in agency internal audits during the last five years.

Type	Topic	Frequency	Purpose	Position Conducting Audit
Internal Audit	Assets (non-capital: furniture, office equipment)	Annually	Track asset locations and/or disposal	Human Resources Director/Facility Manager
Internal Audit	Assets (capital: State Art Collection)	Annually	Track locations and inventory of State Art Collection	Visual Arts Director
Internal Audit	Employee Leave	Quarterly	Ensure all employee leave has been submitted and approved	Human Resources Director/Facility Manager
Internal Audit	Fleet	Monthly	Reconcile mileage and perform maintenance	Fleet/Procurement Officer

Internal Audit	Payroll	Bi-monthly	Reconcile wages, work time, deductions, etc.	Human Resources Director/Facility Manager
Internal Audit	Procurement	Monthly	Ensure goods & services are received and paid for within state guidelines	Fleet/Procurement Officer
Internal Audit	Staff training & development	Quarterly	Track staff training (webinars, conferences, etc.)	Human Resources Director/Facility Manager
Safety Drills	State-mandated and agency-initiated fire drills; national earthquake drill	Annually and as needed	Practice safe evacuation of employees and visitors	Human Resources Director/Facility Manager
Insurance Policy	Automobile Liability Coverage	Annually	Secondary to employee's personal auto insurance (includes board, full-time, part-time, and temporary employees)	Human Resources Director/Facility Manager
Insurance Policy	Building & Personal Property Coverage	Annually	Covers building and storage unit contents	Human Resources Director/Facility Manager
Insurance Policy	Data Processing Coverage	Annually	Covers computer equipment	Human Resources Director/Facility Manager
Insurance Policy	Employee Theft Coverage	Annually	Protection from employee fraud	Human Resources Director/Facility Manager
Insurance Policy	General Tort Liability Coverage	Annually	Lawsuit protection (covers board, full-time, part-time, and temporary employees, plus one volunteer)	Human Resources Director/Facility Manager
Insurance Policy	Inland Marine Coverage	Annually	Covers State Art Collection (valued at over \$1 million) and Art of Community media equipment	Human Resources Director/Facility Manager

Note: one staff person is responsible for Human Resources and Facility Management. A second staff person is responsible for Procurement and Fleet Management. Both staff members are supervised by the Senior Deputy Director.

17. Issues or recommendations from external reviews or audits conducted of the agency during the last five years, which the agency has not yet fully addressed or implemented. Other than the annual financial audit, no external reviews or audits have been conducted in the last five years.

Issue or Recommendation	Agency's Status in Addressing or Implementing	Date External Review or Audit completed	Entity Conducting the Audit or Review
N/A			

III. Agency Spending

18. Finance Overview Chart.	See attached Excel chart.
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IV. Agency Deliverables

19. Deliverables Chart.	See attached Excel chart.
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V. Performance

20. Performance Measures Chart.	See attached Excel chart.
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VI. Agency Ideas and Recommendations for Law Changes

21. Recommendations for changes in law. The agency has no recommendations for changes in law.

VII. Feedback (Optional)

Agency feedback

22. (A) Other questions that may help the Committee and public understand how the agency operates, budgets, and performs

(B) Best ways for the Committee to compare the specific results the agency obtained with the resources the agency invested

The results that focus on numbers – number of grants, number of counties, number of dollars granted – can be studied in relation to our state appropriation level and other funding. Programmatic results that do not involve grants are a little harder to analyze because we do not track hourly staff time necessary to educate and advise arts organizations and artists. However, our history timeline and narrative portions of this report speak to those results. We also recommend reviewing our Accountability Report.

(C) Changes to the report questions, format, etc., agency representatives would recommend.

We might have some suggestions after our committee presentation. None of us involved in this report were directly involved in our last review, which was under the Legislative Audit Council in 2013, however, we believe this current process is more streamlined and agency-focused.

(D) Benefits agency representatives see in the public having access to the information in this report.

Increasing the public's knowledge of the agency's work on behalf of the arts statewide.

(E) Two to three things agency representatives could do differently next time (or it could advise other agencies to do) to complete the report in less time and at a lower cost to the agency.

Take full advantage of House Oversight staff offers to help early and often. We were fortunate to be able to do this and gained valuable advice about our report and presentation.

(F) Other comments or suggestions from the agency.

We appreciate the opportunity to present the agency's work with this in-depth process.

Organizational Unit Details

	A	E	C
1	Agency		
2	Arts Commission		
3	Accurate as of		
4	March 13, 2020		
5	Name of organizational unit	Arts Education	
6			
7	Purpose of organizational unit	Manage arts education programs and grants	
8			
9	Exit interviews or surveys performed?		
10	2018-19	No	
11	2017-18	No	
12	2016-17	Yes	
13			
14	Employee satisfaction tracked?		
15	2018-19	No	
16	2017-18	No	
17	2016-17	No	
18			
19	Anonymous employee feedback allowed?		
20	2018-19	Yes	
21	2017-18	Yes	
22	2016-17	Yes	
23			
24	Number of employees (all types) in the unit		
25	<u>Start of fiscal year</u>		
26	2018-19	2.00	
27	2017-18	1.00	
28	2016-17	2.00	
29	<u>End of fiscal year</u>		
30	2018-19	2.00	
31	2017-18	2.00	
32	2016-17	1.00	
33	<u>Leave the unit during fiscal year</u>		
34	2018-19	0.00	
35	2017-18	0.00	
36	2016-17	1.00	
37			
38	Turnover rate		
39	2018-19	0.00%	
40	2017-18	0.00%	
41	2016-17	66.67%	
42			
43	Agency Comments (Optional)		

The contents of this chart are considered sworn testimony from the agency director.

Organizational Unit Details

	A	E	D
1	Agency		
2	Arts Commission		
3	Accurate as of		
4	March 13, 2020		
5	Name of organizational unit	Artist Development	
6			
7	Purpose of organizational unit	Manage artist development programs and grants	
8			
9	Exit interviews or surveys performed?		
10	2018-19	Yes	
11	2017-18	Yes	
12	2016-17	No	
13			
14	Employee satisfaction tracked?		
15	2018-19	No	
16	2017-18	No	
17	2016-17	No	
18			
19	Anonymous employee feedback allowed?		
20	2018-19	Yes	
21	2017-18	Yes	
22	2016-17	Yes	
23			
24	Number of employees (all types) in the unit		
25	<u>Start of fiscal year</u>		
26	2018-19	4.00	
27	2017-18	5.00	
28	2016-17	5.00	
29	<u>End of fiscal year</u>		
30	2018-19	2.00	
31	2017-18	4.00	
32	2016-17	5.00	
33	<u>Leave the unit during fiscal year</u>		
34	2018-19	2.00	
35	2017-18	1.00	
36	2016-17	0.00	
37			
38	Turnover rate		
39	2018-19	66.67%	
40	2017-18	22.22%	
41	2016-17	0.00%	
42			
43	Agency Comments (Optional)	The turnover in 2018-19 was the result of planned retirements.	

The contents of this chart are considered sworn testimony from the agency director.

Organizational Unit Details

	A	E
1	Agency	
2	Arts Commission	
3	Accurate as of	
4	March 13, 2020	
5	Name of organizational unit	Community Arts Development
6		
7	Purpose of organizational unit	Manage community arts development programs and grants
8		
9	Exit interviews or surveys performed?	
10	2018-19	No
11	2017-18	No
12	2016-17	No
13		
14	Employee satisfaction tracked?	
15	2018-19	No
16	2017-18	No
17	2016-17	No
18		
19	Anonymous employee feedback allowed?	
20	2018-19	Yes
21	2017-18	Yes
22	2016-17	Yes
23		
24	Number of employees (all types) in the unit	
25	<u>Start of fiscal year</u>	
26	2018-19	2.00
27	2017-18	1.00
28	2016-17	1.00
29	<u>End of fiscal year</u>	
30	2018-19	2.00
31	2017-18	2.00
32	2016-17	1.00
33	<u>Leave the unit during fiscal year</u>	
34	2018-19	0.00
35	2017-18	0.00
36	2016-17	0.00
37		
38	Turnover rate	
39	2018-19	0.00%
40	2017-18	0.00%
41	2016-17	0.00%
42		
43	Agency Comments (Optional)	We do not track employee satisfaction officially, but agency culture encourages staff interaction and feedback with supervisors and leadership team.

The contents of this chart are considered sworn testimony from the agency director.

Organizational Unit Details

	A		F
1	Agency		
2	Arts Commission		
3	Accurate as of		
4	March 13, 2020		
5	Name of organizational unit		Grants
6			
7	Purpose of organizational unit		Manage and process grants
8			
9	Exit interviews or surveys performed?		
10	2018-19		Yes
11	2017-18		No
12	2016-17		No
13			
14	Employee satisfaction tracked?		
15	2018-19		No
16	2017-18		No
17	2016-17		No
18			
19	Anonymous employee feedback allowed?		
20	2018-19		Yes
21	2017-18		Yes
22	2016-17		Yes
23			
24	Number of employees (all types) in the unit		
25	<u>Start of fiscal year</u>		
26	2018-19		3.00
27	2017-18		3.00
28	2016-17		3.00
29	<u>End of fiscal year</u>		
30	2018-19		2.00
31	2017-18		3.00
32	2016-17		3.00
33	<u>Leave the unit during fiscal year</u>		
34	2018-19		1.00
35	2017-18		0.00
36	2016-17		0.00
37			
38	Turnover rate		
39	2018-19		40.00%
40	2017-18		0.00%
41	2016-17		0.00%
42			
43	Agency Comments (Optional)		There are only 3 people in the unit. When one leaves, that's automatically more than 25% turnover. We do not track employee satisfaction officially, but agency culture encourages staff interaction and feedback with supervisors and leadership team

The contents of this chart are considered sworn testimony from the agency director.

Organizational Unit Details

	A	E	G
1	Agency		
2	Arts Commission		
3	Accurate as of		
4	March 13, 2020		
5	Name of organizational unit	Communications	
6			
7	Purpose of organizational unit	Promote agency programs and services	
8			
9	Exit interviews or surveys performed?		
10	2018-19	No	
11	2017-18	No	
12	2016-17	No	
13			
14	Employee satisfaction tracked?		
15	2018-19	No	
16	2017-18	No	
17	2016-17	No	
18			
19	Anonymous employee feedback allowed?		
20	2018-19	Yes	
21	2017-18	Yes	
22	2016-17	Yes	
23			
24	Number of employees (all types) in the unit		
25	<u>Start of fiscal year</u>		
26	2018-19	1.00	
27	2017-18	1.00	
28	2016-17	1.00	
29	<u>End of fiscal year</u>		
30	2018-19	1.00	
31	2017-18	1.00	
32	2016-17	1.00	
33	<u>Leave the unit during fiscal year</u>		
34	2018-19	0.00	
35	2017-18	0.00	
36	2016-17	0.00	
37			
38	Turnover rate		
39	2018-19	0.00%	
40	2017-18	0.00%	
41	2016-17	0.00%	
42			
43	Agency Comments (Optional)	We do not track employee satisfaction officially, but agency culture encourages staff interaction and feedback with supervisors and leadership team	

The contents of this chart are considered sworn testimony from the agency director.

Organizational Unit Details

	A	E	H
1	Agency		
2	Arts Commission		
3	Accurate as of		
4	March 13, 2020		
5	Name of organizational unit	Administration	
6			
7	Purpose of organizational unit	Administer overall agency functions	
8			
9	Exit interviews or surveys performed?		
10	2018-19	No	
11	2017-18	No	
12	2016-17	Yes	
13			
14	Employee satisfaction tracked?		
15	2018-19	No	
16	2017-18	No	
17	2016-17	No	
18			
19	Anonymous employee feedback allowed?		
20	2018-19	Yes	
21	2017-18	Yes	
22	2016-17	Yes	
23			
24	Number of employees (all types) in the unit		
25	<u>Start of fiscal year</u>		
26	2018-19	6.00	
27	2017-18	5.00	
28	2016-17	6.00	
29	<u>End of fiscal year</u>		
30	2018-19	7.00	
31	2017-18	6.00	
32	2016-17	5.00	
33	<u>Leave the unit during fiscal year</u>		
34	2018-19	0.00	
35	2017-18	0.00	
36	2016-17	1.00	
37			
38	Turnover rate		
39	2018-19	0.00%	
40	2017-18	0.00%	
41	2016-17	18.18%	
42			
43	Agency Comments (Optional)	We do not track employee satisfaction officially, but agency culture encourages staff interaction and feedback with supervisors and leadership team	

The contents of this chart are considered sworn testimony from the agency director.

Organizational Unit Details

	A		I
1	Agency		
2	Arts Commission		
3	Accurate as of		
4	March 13, 2020		
5	Name of organizational unit		Accounting
6			
7	Purpose of organizational unit		Manage budget and finances
8			
9	Exit interviews or surveys performed?		
10	2018-19		No
11	2017-18		No
12	2016-17		Yes
13			
14	Employee satisfaction tracked?		
15	2018-19		No
16	2017-18		No
17	2016-17		No
18			
19	Anonymous employee feedback allowed?		
20	2018-19		Yes
21	2017-18		Yes
22	2016-17		Yes
23			
24	Number of employees (all types) in the unit		
25	<u>Start of fiscal year</u>		
26	2018-19		1.00
27	2017-18		1.00
28	2016-17		2.00
29	<u>End of fiscal year</u>		
30	2018-19		1.00
31	2017-18		1.00
32	2016-17		1.00
33	<u>Leave the unit during fiscal year</u>		
34	2018-19		0.00
35	2017-18		0.00
36	2016-17		1.00
37			
38	Turnover rate		
39	2018-19		0.00%
40	2017-18		0.00%
41	2016-17		66.67%
42			
43	Agency Comments (Optional)		There were only 2 employees in the unit; when one leaves, that's more than 25% turnover. We do not track employee satisfaction officially, but agency culture encourages staff interaction and feedback with supervisors and leadership team

The contents of this chart are considered sworn testimony from the agency director.

Finance Overview

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O
1	Agency														
2	Arts Commission														
3	Accurate as of														
4	March 13, 2020														
5															
6		2018-19					2017-18					2016-17			
7		General Funds	Other Funds	Federal Funds	Total		General Funds	Other Funds	Federal Funds	Total		General Funds	Other Funds	Federal Funds	Total
8	How much was the agency appropriated and authorized to spend during the fiscal year?	\$3,911,503	\$1,694,354	\$1,335,641	\$6,941,498		\$3,499,203	\$1,617,163	\$1,335,641	\$6,452,007		\$3,008,041	\$1,399,828	\$1,335,641	\$5,743,510
9	Enter any additional other or federal funds authorization received during the fiscal year.	\$0	\$0	\$0	\$0		\$0	\$0	\$0	\$0		\$0	\$0	\$0	\$0
10	Enter the total actual expenditures during the fiscal year.	\$3,712,788	\$1,229,287	\$909,126	\$5,851,201		\$3,314,149	\$1,206,167	\$928,977	\$5,449,293		\$2,874,776	\$903,811	\$919,733	\$4,698,320
11	How much did the agency carry forward? (Total amount)	\$198,715	\$416,415		\$615,130		\$185,054	\$375,647		\$560,701		\$133,265	\$398,456		\$531,721
12	10% Carry forward (General Carry Forwards)	\$198,715			\$198,715		\$185,054			\$185,054		\$133,265			\$133,265
13	Special Carry forward		\$416,415		\$416,415			\$375,647		\$375,647			\$398,456		\$398,456
14	How much cash did the agency have at the end of the fiscal year that it was not authorized to spend?		\$157,515		\$157,515			\$139,292		\$139,292			\$97,555		\$97,555
15															
16	If the agency received additional federal funds authorization, please note why and when the request was made.	The agency did not receive additional federal funds authorization.					The agency did not receive additional federal funds authorization.					The agency did not receive additional federal funds authorization.			
17	If the agency received additional other funds authorization, please note why and when the request was made.	The agency did not receive additional other funds authorization.					The agency did not receive additional other funds authorization.					The agency did not receive additional other funds authorization.			
18	Please provide detail regarding why the agency has cash balances. Does the agency expect to spend down these balances?	Agency makes an attempt to have mid-year cash reserves and typically spends down the balance in the following fiscal years. A change in National Endowment for the Arts practices reduced the amount of federal funds to be carried forward.					Agency makes an attempt to have mid-year cash reserves and typically spends down the balance in the following fiscal years. The National Endowment for the Arts allows state agencies to extend unspent funds through subsequent years.					Agency makes an attempt to have mid-year cash reserves and typically spends down the balance in the following fiscal years. The National Endowment for the Arts allows state agencies to extend unspent funds through subsequent years.			
19	Agency Comments	General funds shown do not include a \$500,000 line item or pass through that went to the SC Children's Theatre. The amount included in the special carry forward row in the other funds column includes the amount of EIA funds carried forward. These funds are not included in general fund appropriations, but are carried forward by transaction and approved by the Executive Budget Office. We reference proviso 1A.8 as authorization to carry these items forward.					The amount included in the special carry forward row in the other funds column includes the amount of EIA funds carried forward. These funds are not included in general fund appropriations, but are carried forward by transaction and approved by the Executive Budget Office. We reference proviso 1A.8 as authorization to carry these items forward.					General funds shown do not include a \$500,000 line item or pass through that went to the SC Artisans Center. The amount included in the special carry forward row in the other funds column includes the amount of EIA funds carried forward. These funds are not included in general fund appropriations, but are carried forward by transaction and approved by the Executive Budget Office. We reference proviso 1A.8 as authorization to carry these items forward.			

Deliverables

	B	C	D	E
1	Agency			
2	Arts Commission			
3	Accurate as of			
4	March 13, 2020			
5				
6	Deliverable			
7	Item number	1		2
8	Associated laws			
9	Does state or federal law specifically require this deliverable?	No		No
10	Deliverable description	Grant funds, distribute: coordinates with Arts Commission Grants Office to process, distribute and reconcile grant payments, contracts and expenditures; manages funding sources; coordinates with budget managers to ensure state and financial compliance for grant preparation, receipt of funds and expenditures; prepares financial reports and year-end closeout; completes other related accounting functions needed for grants administration.		Arts in Education grants, administer: create and maintain online guidelines and applications; promote grant opportunities; advise applicants; review submissions for eligibility and completeness; participate in internal panels or assist with external panels to make award recommendations; prepare recommendations for executive team and/or board review; issue contracts; communicate with grant recipients throughout the process to ensure grant requirements are met and final report data is submitted; supervise overall grants program.
11	Responsible organizational unit (primary)	Accounting		Arts Education
12				
13	Results Sought			
14	Does the legislature state intent, findings, or purpose?	No		No
15	Purpose of the service/why it is provided (as written in statute/enabling act OR, if not in law, as understood by agency, subject to clarification from the legislature)?	Ensure grant funds are properly distributed and accounted for.		1. ABC Advancement: To support schools and school districts that implement standards-based arts curricula as an integral part of basic curriculum and daily classroom instruction 2. Arts Education Projects: to support quality arts education programs in both traditional arts education settings and through organizations that utilize the arts to advance learning 3. Education Pilot Projects: To partner with entities delivering arts-based programs and strategies to increase literacy achievement in schools 4. Teacher Standards Implementation: To help arts teachers acquire the supplies, professional development, or other tools/expertise needed to meet S.C. arts education standards.
16	Associated performance measure item numbers from the Performance Measures Chart, if any	3; 4; 7;9		1; 2; 5;9
17				
18	Customer Details			
19	Customer description	Entities receiving grant funding: S.C. schools (public, private, charter), nonprofit organizations (arts and non-arts), colleges and universities, units of government, artists		Grant recipients: S.C. schools (public, private, charter) nonprofit organizations (arts & non-arts), colleges and universities, units of government
20	Does the agency evaluate customer satisfaction?	2018-19 Yes		Yes
21	Counties served in last completed fiscal year	2018-19 All		Aiken; Anderson; Beaufort; Berkeley; Charleston; Chester; Chesterfield; Clarendon; Darlington; Dorchester; Fairfield; Florence; Greenville; Greenwood; Kershaw; Lancaster; Lexington; Marion; Marlboro; McCormick; Orangeburg; Pickens; Richland; Spartanburg; Sumter; Williamsburg; York
22	Number of customers served	2018-19 458		155
23		2017-18 398		126
24		2016-17 342		109
25				
26	Units Provided and Amounts Charged to Customers			
27	Description of a single deliverable unit	One grant dollar		Arts Education Grants
28	Number of units provided	2018-19 4,367,049		158
29		2017-18 4,060,690		131
30		2016-17 3,244,925		111
31	Does law prohibit charging the customer for the deliverable?	2018-19 No		No
32	If yes, provide law	2017-18 No applicable law		No applicable law
33		2016-17 No		No
34	If yes, provide law	2017-18 No applicable law		No applicable law
35		2016-17 No		No
36	If yes, provide law	2016-17 No applicable law		No applicable law
37	Amount charged to customer per deliverable unit	2018-19 \$0.00		\$0.00
38		2017-18 \$0.00		\$0.00
39		2016-17 \$0.00		\$0.00
40				
41	Costs			
42	Total employee equivalents required (37.5 hour per week units)	2018-19 1.15		1.40
43		2017-18 0.55		1.35
44		2016-17 0.63		1.60
45	Total deliverable expenditures each year (operational and employee salary/fringe)			
46		2018-19 \$46,471.00		\$1,604,190.00
47		2017-18 \$49,049.00		\$1,641,466.00
48		2016-17 \$49,764.00		\$1,315,318.00
49	Total deliverable expenditures as a percentage of total agency expenditures			
50		2018-19 0.79%		27.42%
51		2017-18 0.90%		30.12%
52		2016-17 1.06%		28.00%
53	Agency expenditures per unit of the deliverable			
54		2018-19 \$0.01		\$10,153.10
55		2017-18 \$0.01		\$12,530.27
56		2016-17 \$0.02		\$11,849.71
57				
58	Amount collected from providing deliverable			
59	Total collected from charging customers	2018-19 \$0.00		\$0.00
60		2017-18 \$0.00		\$0.00
61		2016-17 \$0.00		\$0.00
62	Total collected from non-state sources as a result of providing the deliverable (including federal and other grants awarded to agency to provide deliverable)	2018-19 \$0.00		\$0.00
63		2017-18 \$0.00		\$0.00
64		2016-17 \$0.00		\$0.00
65	Total collected from charging customers and non-state sources	2018-19 \$0.00		\$0.00
66		2017-18 \$0.00		\$0.00
67		2016-17 \$0.00		\$0.00
68				
69	Agency Comments			
70	Additional comments from agency (optional)	Accounting deliverable employee equivalent for FY19 reflects a transition between previous employee and new employee. While the position was vacant for several months, more than one administrative staff member shared coverage of the accounting duties.		Arts Education grant amounts by year: 2018-19 \$1,900,121; 2017-18 \$1,906,711; 2016-17 \$1,484,607

Deliverables

	B	C	F	G
1	Agency			
2	Arts Commission			
3	Accurate as of			
4	March 13, 2020			
5				
6	Deliverable			
7	Item number	3		4
8	Associated laws			
9	Does state or federal law specifically require this deliverable?	No		No
10	Deliverable description	Arts in Basic Curriculum (ABC) Project, direct: plan, implement, manage and evaluate the ABC Partnership in collaboration with ABC Partnership staff; provide leadership to develop arts resources; develop cultural, educational, and economic collaborations among a broad cross section, including business, government, arts, education, and communities; represent Arts Commission at local, statewide and national cultural activities and conferences; serves as primary agency contact for arts education programs; supervise overall program.		Arts Directory and Teaching Artist Certification program (formerly Artist Roster), administer: manage membership and certification approval processes; organize and implement recertification processes and procedures; maintain and update online database/platform; serve as liaison for participating members; communicate with potential members regarding application and membership status; coordinate professional learning opportunities; supervise overall program.
11	Responsible organizational unit (primary)	Arts Education		Arts Education
12				
13	Results Sought			
14	Does the legislature state intent, findings, or purpose?	No		No
15	Purpose of the service/why it is provided (as written in statute/enabling act OR, if not in law, as understood by agency, subject to clarification from the legislature)?	The Arts in Basic Curriculum (ABC) Project provides leadership to achieve quality, comprehensive arts education (dance, music, media arts, theatre, visual arts and creative writing) for all students in South Carolina.		To serve as a directory of artists, arts organizations, and teaching artists across many disciplines who work throughout South Carolina; connect artists, organizations, schools, and communities.
16	Associated performance measure item numbers from the Performance Measures Chart, if any	5; 6; 8; 9		8; 9
17				
18	Customer Details			
19	Customer description	S.C. students served by ABC Project.		Artists, teaching artists, and organizations who belong to the directory; schools and communities that use the directory to find and employ artists.
20	Does the agency evaluate customer satisfaction?	2018-19 Yes		Yes
21	Counties served in last completed fiscal year	2018-19 Aiken; Anderson; Beaufort; Berkeley; Charleston; Chester; Chesterfield; Darlington; Dorchester; Fairfield; Florence; Greenville; Kershaw; Lancaster; Lexington; Marlboro; McCormick; Orangeburg; Richland; Spartanburg; Sumter; Williamsburg; York.		All
22	Number of customers served	2018-19 170,730		unknown
23		2017-18 167,491		unknown
24		2016-17 160,000		unknown
25				
26	Units Provided and Amounts Charged to Customers			
27	Description of a single deliverable unit	Arts in Basic Curriculum site (school or school district)		Directory listing of artists and teaching artists
28	Number of units provided	2018-19 84		958
29		2017-18 78		943
30		2016-17 67		928
31	Does law prohibit charging the customer for the deliverable?	2018-19 No		No
32	If yes, provide law	2017-18 No applicable law		No applicable law
33		2016-17 No		No
34	If yes, provide law	2017-18 No applicable law		No applicable law
35		2016-17 No		No
36	If yes, provide law	2016-17 No applicable law		No applicable law
37	Amount charged to customer per deliverable unit	2018-19	\$0.00	\$0.00
38		2017-18	\$0.00	\$0.00
39		2016-17	\$0.00	\$0.00
40				
41	Costs			
42	Total employee equivalents required (37.5 hour per week units)	2018-19	0.65	0.28
43		2017-18	0.55	0.35
44		2016-17	0.55	0.35
45	Total deliverable expenditures each year (operational and employee salary/fringe)			
46		2018-19	\$378,983.00	\$23,980.00
47		2017-18	\$376,384.00	\$32,807.00
48		2016-17	\$363,307.00	\$35,548.00
49	Total deliverable expenditures as a percentage of total agency expenditures			
50		2018-19	6.48%	0.41%
51		2017-18	6.91%	0.60%
52		2016-17	7.73%	0.76%
53	Agency expenditures per unit of the deliverable			
54		2018-19	\$4,511.70	\$25.03
55		2017-18	\$4,825.44	\$34.90
56		2016-17	\$5,422.49	\$38.31
57				
58	Amount collected from providing deliverable			
59	Total collected from charging customers	2018-19	\$0.00	\$0.00
60		2017-18	\$0.00	\$0.00
61		2016-17	\$0.00	\$0.00
62	Total collected from non-state sources as a result of providing the deliverable (including federal and other grants awarded to agency to provide deliverable)	2018-19	\$0.00	\$0.00
63		2017-18	\$0.00	\$0.00
64		2016-17	\$0.00	\$0.00
65	Total collected from charging customers and non-state sources	2018-19	\$0.00	\$0.00
66		2017-18	\$0.00	\$0.00
67		2016-17	\$0.00	\$0.00
68				
69	Agency Comments			
70	Additional comments from agency (optional)	The ABC Project is cooperatively directed by the South Carolina Arts Commission, the South Carolina Department of Education and the College of Visual and Performing Arts at Winthrop University.		The revamping of the Artist Roster into the Arts Directory was ongoing from 2017 - 2019, partly due to delays in database updates required to post the new directory on our website. Staff continued to maintain the list offline and work individually with artists and organizations to update information. The new Arts Directory went live on the website November 1, 2019.

Deliverables

	B	C	H	I
1	Agency			
2	Arts Commission			
3	Accurate as of			
4	March 13, 2020			
5				
6	Deliverable			
7	Item number	5		6
8	Associated laws			
9	Does state or federal law specifically require this deliverable?	No		No
10	Deliverable description	Poetry Out Loud, administer: coordinate with regional and state partners to organize and implement regional competitions and state finals; increase awareness of and participation in the program; develop and implement workshops for participating or interested schools; implement alternative participation opportunities for students whose schools do not participate in the program; serve as liaison for participating teachers; work with Communications Director to develop a marketing plan; manage social media; coordinate coaching opportunities for regional finalists and state champion; coordinate National Competition attendance with state champion; supervise overall program.		Artist Development grants, administer: create and maintain online guidelines and applications; promote grant opportunities; advise applicants; review submissions for eligibility and completeness; participate in internal panels or assist with external panels to make award recommendations; prepare recommendations for executive team and/or board review; issue contracts, communicate with grant recipients throughout the process to ensure grant requirements are met and final report data is submitted; supervise overall grants program.
11	Responsible organizational unit (primary)	Arts Education		Artist Development
12				
13	Results Sought			
14	Does the legislature state intent, findings, or purpose?	No		No
15	Purpose of the service/why it is provided (as written in statute/enabling act OR, if not in law, as understood by agency, subject to clarification from the legislature)?	Poetry Out Loud seeks to foster the next generation of literary readers through poetry recitation and performance and build students' leadership skills and confidence through public speaking experience.		1. Artist Ventures Initiative: to encourage the creation or expansion of artist-driven, arts-based business ventures that will provide career satisfaction and sustainability for S.C. artists 2. Arts Project Support (previously Quarterly): To support arts projects and programs that promote artistic excellence, community arts development, career advancement, and/or professional development 3. Fellowships: To recognize and reward the artistic achievements of South Carolina's exceptional individual artists 4. Folklife Apprenticeships: To support the passing of traditional artistic and cultural knowledge from Mentor Artists to qualified Apprentices.
16	Associated performance measure item numbers from the Performance Measures Chart, if any	8, 9		1; 2; 9
17				
18	Customer Details			
19	Customer description	S.C. high school students and teachers who participate in Poetry Out Loud; guest artists who serve as state competition judges; students' parents in attendance at competitions		Grant recipients: Professional and/or practicing S.C. artists of all disciplines; traditional artists.
20	Does the agency evaluate customer satisfaction?	2018-19 Yes		Yes
21	Counties served in last completed fiscal year	2018-19 Aiken, Beaufort, Charleston, Dillon, Edgefield, Horry, Lancaster, Richland, Spartanburg, York		Aiken, Berkeley, Charleston, Greenville, Horry, Jasper, Lexington, McCormick, Oconee, Orangeburg, Pickens, Richland, Saluda, Spartanburg, Union
22	Number of customers served	2018-19 2,965		41
23		2017-18 3,137		51
24		2016-17 2,500		29
25				
26	Units Provided and Amounts Charged to Customers			
27	Description of a single deliverable unit	Annual poetry recitation contest, beginning with competitions at the classroom level, and continuing in regional and state finals.		Artist Development Grants
28	Number of units provided	2018-19 1		43
29		2017-18 1		53
30		2016-17 1		30
31	Does law prohibit charging the customer for the deliverable?	2018-19 No		No
32	If yes, provide law	2017-18 No applicable law		No applicable law
33		2016-17 No		No applicable law
34	If yes, provide law	2017-18 No applicable law		No applicable law
35		2016-17 No		No
36	If yes, provide law	2016-17 No applicable law		No applicable law
37	Amount charged to customer per deliverable unit	2018-19	\$0.00	\$0.00
38		2017-18	\$0.00	\$0.00
39		2016-17	\$0.00	\$0.00
40				
41	Costs			
42	Total employee equivalents required (37.5 hour per week units)	2018-19	0.43	1.67
43		2017-18	0.58	1.71
44		2016-17	0.58	1.97
45	Total deliverable expenditures each year (operational and employee salary/fringe)			
46		2018-19	\$52,268.00	\$212,282.00
47		2017-18	\$48,774.00	\$216,900.00
48		2016-17	\$54,676.00	\$199,115.00
49	Total deliverable expenditures as a percentage of total agency expenditures			
50		2018-19	0.89%	3.63%
51		2017-18	0.90%	3.98%
52		2016-17	1.16%	4.24%
53	Agency expenditures per unit of the deliverable			
54		2018-19	\$52,268.00	\$4,936.79
55		2017-18	\$48,774.00	\$4,092.45
56		2016-17	\$54,676.00	\$6,637.17
57				
58	Amount collected from providing deliverable			
59	Total collected from charging customers	2018-19	\$0.00	\$0.00
60		2017-18	\$0.00	\$0.00
61		2016-17	\$0.00	\$0.00
62	Total collected from non-state sources as a result of providing the deliverable (including federal and other grants awarded to agency to provide deliverable)	2018-19	\$17,500.00	\$0.00
63		2017-18	\$17,500.00	\$0.00
64		2016-17	\$17,500.00	\$0.00
65	Total collected from charging customers and non-state sources	2018-19	\$17,500.00	\$0.00
66		2017-18	\$17,500.00	\$0.00
67		2016-17	\$17,500.00	\$0.00
68				
69	Agency Comments			
70	Additional comments from agency (optional)	The South Carolina Arts Commission partners with the National Endowment for the Arts and the Poetry Foundation to bring the Poetry Out Loud: National Recitation Contest to S.C. high schools. Customer number reported for 2017 was incorrect at time of Accountability report. This figure is an estimate. The NEA provides \$17,500 specifically to support the Poetry Out Loud deliverable.		Artists residing in counties served by Sub Granting sites apply directly to the Arts Council for Arts Project Support: Charleston (also serves Berkeley and Dorchester), Darlington, Florence, Greenville, Spartanburg, Sumter, and York Artist Services grants by year: 2018-19 \$149,818; 2017-18 \$119,473; 2016-17 \$79,793

Deliverables

	B	C	J	K	L
1	Agency				
2	Arts Commission				
3	Accurate as of				
4	March 13, 2020				
5					
6	Deliverable				
7	Item number	7		8	9
8	Associated laws				
9	Does state or federal law specifically require this deliverable?	No		No	No
10	Deliverable description	Artists U, administrator: coordinate with state and national partners to organize and implement professional development workshops and networking opportunities for artists; develop artist resources and cultural, educational, and economic collaborations among a broad cross section, including business, government, arts, education, and communities; represents Arts Commission at local, statewide and national cultural activities and conferences; serves as primary agency contact for artist programs.		ArtsGrowSC, administrator: manage partnership with CommunityWorks to offer a savings program, micro-loans, business venture loans, grants, personalized coaching and workshops.	S.C. Novel Prize, administrator: manage the partnership with Hub City Press and College of Charleston and communicate with partners to update guidelines and select judge. Promote prize opportunity and publicize winner; Process payment to judge.
11	Responsible organizational unit (primary)	Artist Development		Artist Development	Artist Development
12					
13	Results Sought				
14	Does the legislature state intent, findings, or purpose?	No		No	No
15	Purpose of the service/why it is provided (as written in statute/enabling act OR, if not in law, as understood by agency, subject to clarification from the legislature)?	Artists U participants learn how to build a balanced, sustainable life and career, thereby contributing to the \$269 million in tax revenue generated annually by S.C.'s arts-related sector.		Increase opportunities for artists to develop and grow arts-based business ventures, thereby contributing to the \$269 million in tax revenue generated annually by S.C.'s arts-related sector	To recognize an exceptional South Carolina writer
16	Associated performance measure item numbers from the Performance Measures Chart, if any	8, 9		8,9	8, 9
17					
18	Customer Details				
19	Customer description	Artists who choose to participate in Artists U: Professional and/or practicing S.C. artists of all disciplines; traditional artists.		S.C. artists ready to pursue additional funding such as micro-loans and savings plans to build entrepreneurial businesses.	S.C. writers who apply and are eligible (writers who have a manuscript that might be ready for publication as a novel.)
20	Does the agency evaluate customer satisfaction? Counties served in last completed fiscal year	2018-19 Yes 2018-19 Anderson, Berkeley, Beaufort, Charleston, Darlington, Dorchester, Edgefield, Florence, Georgetown, Horry, Kershaw, Lancaster, Lexington, Pickens, Richland, York		Yes Lexington, Richland	Yes Anderson; Beaufort; Charleston; Darlington; Dorchester; Georgetown; Greenville; Horry; Lexington; Pickens; Richland; Spartanburg
21					
22	Number of customers served	2018-19 91			4 46
23		2017-18 20			3 0
24		2016-17 40			0 44
25					
26	Units Provided and Amounts Charged to Customers				
27	Description of a single deliverable unit	Professional development workshop		Business loan and/or savings plan via partners	Biennial competition – prize recipient receives a contract with Hub City Press to publish a novel
28	Number of units provided	2018-19 4		4	1
29		2017-18 2		3	0
30		2016-17 1		0	1
31	Does law prohibit charging the customer for the deliverable?	2018-19 No		No	No
32	If yes, provide law	no applicable law		no applicable law	no applicable law
33		2017-18 No		No	No
34	If yes, provide law	No applicable law		No applicable law	No applicable law
35		2016-17 No		No	No
36	If yes, provide law	No applicable law		No applicable law	No applicable law
37	Amount charged to customer per deliverable unit	2018-19 \$0.00		\$0.00	\$0.00
38		2017-18 \$0.00		\$0.00	\$0.00
39		2016-17 \$0.00		\$0.00	\$0.00
40					
41	Costs				
42	Total employee equivalents required (37.5 hour per week units)	2018-19 0.20		0.20	0.17
43		2017-18 0.20		0.15	0.00
44		2016-17 0.20		0.00	0.32
45					
46	Total deliverable expenditures each year (operational and employee salary/fringe)	2018-19 \$33,949.00		\$29,075.00	\$35,914.00
47		2017-18 \$37,871.00		\$31,047.00	\$0.00
48		2016-17 \$33,992.00		\$0.00	\$44,927.00
49	Total deliverable expenditures as a percentage of total agency expenditures				
50		2018-19 0.58%		0.50%	0.61%
51		2017-18 0.69%		0.57%	0.00%
52		2016-17 0.72%		0.00%	0.96%
53	Agency expenditures per unit of the deliverable				
54		2018-19 \$8,487.25		\$7,268.75	\$35,914.00
55		2017-18 \$18,685.50		\$10,349.00	Insufficient data provided.
56		2016-17 \$33,992.00		Insufficient data provided.	\$44,927.00
57					
58	Amount collected from providing deliverable				
59	Total collected from charging customers	2018-19 \$0.00		\$0.00	\$0.00
60		2017-18 \$0.00		\$0.00	\$0.00
61		2016-17 \$0.00		\$0.00	\$0.00
62	Total collected from non-state sources as a result of providing the deliverable (including federal and other grants awarded to agency to provide deliverable)	2018-19 \$0.00		\$0.00	\$0.00
63		2017-18 \$0.00		\$0.00	\$0.00
64		2016-17 \$0.00		\$0.00	\$0.00
65	Total collected from charging customers and non-state sources	2018-19 \$0.00		\$0.00	\$0.00
66		2017-18 \$0.00		\$0.00	\$0.00
67		2016-17 \$0.00		\$0.00	\$0.00
68					
69	Agency Comments				
70	Additional comments from agency (optional)	The South Carolina Arts Commission and Artists U partner to offer ongoing training for S.C. artists. Headquartered in Philadelphia, Artists U is a grassroots planning and professional development program run by and for artists. Workshop leaders are South Carolina artists who have completed Artists U training. SCAC awards a grant to the in-state administrator (currently PURE Theatre in Charleston) to cover most of the program costs. Artists pay a nominal fee to attend multi-day training; other training is offered at no charge.		ArtsGrow SC was launched in FY2017 as a partnership with CommunityWorks, a community development financial organization in Greenville, S.C. Program was suspended midway through FY2019 due to barriers to entry and staff turnover at the Arts Commission and at CommunityWorks. We are exploring other options.	Biennial contest – no contest held in FY2018.

Deliverables

	B	C	M	N
1	Agency			
2	Arts Commission			
3	Accurate as of			
4	March 13, 2020			
5				
6	Deliverable			
7	Item number	10		11
8	Associated laws			Section 11-35-710 Exemptions
9	Does state or federal law specifically require this deliverable?	No		Yes
10	Deliverable description	State Art Collection, administer: manage art work acquisitions and coordinate the acquisition committee; curate collection exhibitions and write support materials; promote exhibitions; manage loans to state agencies and other organizations; oversee storage, conservation, documentation, and insurance.		Visual Arts, consult: advise visual artists and visual art organizations about best practices for curating and presenting exhibitions; connect S.C. artists seeking exhibition and sales opportunities with organizations and individuals working in the visual arts statewide, regionally and nationally. Serve on artist selection panels as appropriate. Advise organizations and communities on other visual arts issues, such as public art programs. Advise state agencies who plan to purchase art objects.
11	Responsible organizational unit (primary)	Artist Development		Artist Development
12				
13	Results Sought			
14	Does the legislature state intent, findings, or purpose?	No		Yes
15	Purpose of the service/why it is provided (as written in statute/enabling act OR, if not in law, as understood by agency, subject to clarification from the legislature)?	To exhibit a collection of historic importance and cultural vitality for the people of S.C. that will promote the state and its cultural resources on the state, regional, national and international levels; to make available to S.C. citizens the best work of the state's contemporary artists; to encourage and support the creative the state's visual artists.		Advise state agencies who plan to purchase art objects: "Before a governmental body procures the (art) objects ... the Arts Commission shall review the determination and forward a recommendation to the board for approval." Also to provide additional exposure to and increase recognition of S.C. artists statewide, regionally and nationally; promote the public value of the arts.
16	Associated performance measure item numbers from the Performance Measures Chart, if any	8, 9		8
17				
18	Customer Details			
19	Customer description	Individuals who view the collection (e.g., organizations, state agencies, S.C. artists, general public)		Individuals who contact the agency for assistance with curating and presenting exhibitions (e.g., visual artists, visual arts organizations, other entities that present visual arts programming, general public)
20	Does the agency evaluate customer satisfaction?	2018-19 Yes		Yes
21	Counties served in last completed fiscal year	2018-19 Beaufort; Charleston; Richland		All
22	Number of customers served	2018-19 unknown		Unknown
23		2017-18 unknown		Unknown
24		2016-17 unknown		Unknown
25				
26	Units Provided and Amounts Charged to Customers			
27	Description of a single deliverable unit	Exhibitions and loans of State Art Collection works		Advisement about the visual arts and artists
28	Number of units provided	2018-19 14		Unknown
29		2017-18 13		Unknown
30		2016-17 15		Unknown
31	Does law prohibit charging the customer for the deliverable?	2018-19 No		No
32	If yes, provide law	2018-19 no applicable law		no applicable law
33		2017-18 No		No
34	If yes, provide law	2017-18 No applicable law		No applicable law
35		2016-17 No		No
36	If yes, provide law	2016-17 No applicable law		No applicable law
37	Amount charged to customer per deliverable unit	2018-19	\$0.00	\$0.00
38		2017-18	\$0.00	\$0.00
39		2016-17	\$0.00	\$0.00
40				
41	Costs			
42	Total employee equivalents required (37.5 hour per week units)	2018-19	0.73	0.40
43		2017-18	1.21	0.45
44		2016-17	0.98	0.45
45	Total deliverable expenditures each year (operational and employee salary/fringe)			
46		2018-19	\$75,196.00	\$45,642.00
47		2017-18	\$88,962.00	\$46,258.00
48		2016-17	\$87,280.00	\$46,277.00
49	Total deliverable expenditures as a percentage of total agency expenditures			
50		2018-19	1.29%	0.78%
51		2017-18	1.63%	0.85%
52		2016-17	1.86%	0.98%
53	Agency expenditures per unit of the deliverable			
54		2018-19	\$5,371.14	Insufficient data provided.
55		2017-18	\$6,843.23	Insufficient data provided.
56		2016-17	\$5,818.67	Insufficient data provided.
57				
58	Amount collected from providing deliverable			
59	Total collected from charging customers	2018-19	\$0.00	\$0.00
60		2017-18	\$0.00	\$0.00
61		2016-17	\$0.00	\$0.00
62	Total collected from non-state sources as a result of providing the deliverable (including federal and other grants awarded to agency to provide deliverable)	2018-19	\$0.00	\$0.00
63		2017-18	\$0.00	\$0.00
64		2016-17	\$0.00	\$0.00
65	Total collected from charging customers and non-state sources	2018-19	\$0.00	\$0.00
66		2017-18	\$0.00	\$0.00
67		2016-17	\$0.00	\$0.00
68				
69	Agency Comments			
70	Additional comments from agency (optional)	# of units is the number of exhibitions or loans, not the number of art works. Exhibitions are short-term (a few months, e.g.) displays of works hosted by organizations (arts councils, e.g.) Exhibitions are usually enhanced by programming (artist talks, e.g.) organized by the host organization. Loans are usually long-term (one year or more) displays in state government offices or similar locations. Loans typically do not include any programming. The XXX artists represented in the collection are also considered customers.		We do not currently have a systemized way to track the number of distinct customers who contact the agency for assistance via email and telephone, however we are purchasing a Customer Relationship Management system to begin collecting this data. We will track the number of unique people who call or email with questions as the number of customers served and the total number of times anyone calls or emails (even if multiple times from the same person) as the number of units provided.

Deliverables

	B	C	O
1	Agency		
2	Arts Commission		
3	Accurate as of		
4	March 13, 2020		
5			
6	Deliverable		
7	Item number	12	
8	Associated laws		
9	Does state or federal law specifically require this deliverable?	No	
10	Deliverable description	Community Arts Development grants, administer: create and maintain online guidelines and applications, advise applicants, promote grant opportunities, review submissions for eligibility and completeness, participate in internal panels or assist with external panels to make award recommendations, prepare recommendations for executive team and/or board review, issue contracts, communicate with grant recipients throughout the process to ensure grant requirements are met and final report data is submitted; supervise overall grants program.	
11	Responsible organizational unit (primary)	Community Arts Development	
12			
13	Results Sought		
14	Does the legislature state intent, findings, or purpose?	No	
15	Purpose of the service/why it is provided (as written in statute/enabling act OR, if not in law, as understood by agency, subject to clarification from the legislature)?	1. Accessibility: To help organizations make arts programs and existing facilities accessible to persons with disabilities 2. Art of Community (prev. Special Projects): To support projects and activities in Art of Community counties 3. Arts Project Support (previously Quarterly): to support arts projects & programs which promote artistic excellence, community arts development, career advancement, and/or professional development 4. Cultural Districts: to help Cultural District promote activities 5. Folklife/Traditional Arts: to ensure that S.C.'s living traditions remain vibrant and visible parts of community life 6. General Operating Support: To help strengthen arts organizations that bring ongoing arts experiences and services to communities throughout the state. 7. Horizon Grant: to provide low-barrier grants to artists and small organizations 8. Operating Support for Small Organizations: to help strengthen small organizations' ability to bring ongoing arts experiences and services to communities 9. Presenting & Performing Arts: to support the presentation of S.C.-based touring performing artists 10. Statewide Operating Support: to help strengthen arts organizations whose primary mission is focused on statewide arts services 11. Subgranting: to provide funds to local arts councils for subgranting to organizations and artists in their regions.	
16	Associated performance measure item numbers from the Performance Measures Chart, if any	1; 2; 9	
17			
18	Customer Details		
19	Customer description	Grant recipients: nonprofit organizations (arts & non-arts), colleges and universities, units of government, artists.	
20	Does the agency evaluate customer satisfaction?	2018-19	Yes
21	Counties served in last completed fiscal year	2018-19	Abbeville; Aiken; Allendale; Anderson; Bamberg; Barnwell; Beaufort; Berkeley; Calhoun; Charleston; Cherokee; Chester; Clarendon; Colleton; Darlington; Dillon; Dorchester; Edgefield; Fairfield; Florence; Georgetown; Greenville; Greenwood; Hampton; Horry; Jasper; Kershaw; Lancaster; Laurens; Lee; Lexington; Marion; McCormick; Newberry; Oconee; Orangeburg; Pickens; Richland; Saluda; Spartanburg; Sumter; Union; York
22	Number of customers served	2018-19	231
23		2017-18	190
24		2016-17	183
25			
26	Units Provided and Amounts Charged to Customers		
27	Description of a single deliverable unit	Community Arts Development grant	
28	Number of units provided	2018-19	257
29		2017-18	214
30		2016-17	201
31	Does law prohibit charging the customer for the deliverable?	2018-19	No
32	If yes, provide law	2017-18	No applicable law
33		2016-17	No
34	If yes, provide law	2017-18	No applicable law
35		2016-17	No
36	If yes, provide law	2017-18	No applicable law
37	Amount charged to customer per deliverable unit	2018-19	\$0.00
38		2017-18	\$0.00
39		2016-17	\$0.00
40			
41	Costs		
42	Total employee equivalents required (37.5 hour per week units)	2018-19	1.67
43		2017-18	1.76
44		2016-17	2.01
45	Total deliverable expenditures each year (operational and employee salary/fringe)	2018-19	\$2,730,602.00
46		2017-18	\$2,302,021.00
47		2016-17	\$1,913,878.00
48	Total deliverable expenditures as a percentage of total agency expenditures	2018-19	46.67%
49		2017-18	42.24%
50		2016-17	40.74%
51	Agency expenditures per unit of the deliverable	2018-19	\$10,624.91
52		2017-18	\$10,757.11
53		2016-17	\$9,521.78
54			
55			
56			
57			
58	Amount collected from providing deliverable		
59	Total collected from charging customers	2018-19	\$0.00
60		2017-18	\$0.00
61		2016-17	\$0.00
62	Total collected from non-state sources as a result of providing the deliverable (including federal and other grants awarded to agency to provide deliverable)	2018-19	\$0.00
63		2017-18	\$0.00
64		2016-17	\$0.00
65	Total collected from charging customers and non-state sources	2018-19	\$0.00
66		2017-18	\$0.00
67		2016-17	\$0.00
68			
69	Agency Comments		
70	Additional comments from agency (optional)	Organizations in counties served by Sub Granting sites apply directly to the Arts Council for Arts Project Support: Charleston (also serves Berkeley and Dorchester), Darlington, Florence, Greenville, Spartanburg, Sumter, and York Community Arts Development grants by year: 2018-19 \$2,317,110; 2017-18 \$2,034,106; 2016-17 \$1,680,525;	

Deliverables

	B	C	P	Q
1	Agency			
2	Arts Commission			
3	Accurate as of			
4	March 13, 2020			
5				
6	Deliverable			
7	Item number	13		14
8	Associated laws			
9	Does state or federal law specifically require this deliverable?	No		No
10	Deliverable description	Art of Community, Rural SC, administer: provide leadership to Art of Community counties as they build teams and use arts and culture to address challenges such as health, economic development and education; monitor and support efforts to develop local projects created to address those challenges; convene meetings with community stakeholders and organizations working in rural development to help community teams cultivate new relationships and provide opportunities to work together; offer opportunities for community teams to better understand the assets and cultural richness of their communities; continue to develop and communicate with Art of Community advisory council and state, regional and national partners; develop relevant programming to support the creative community development field; present Art of Community program at state, regional and national conferences.		Create Rural SC, manage: coordinate efforts to identify a network of artists, innovators, creative makers and entrepreneurs in the Art of Community six original counties; coordinate professional development and opportunities for network members to learn from each other.
11	Responsible organizational unit (primary)	Community Arts Development		Community Arts Development
12				
13	Results Sought			
14	Does the legislature state intent, findings, or purpose?	No		No
15	Purpose of the service/why it is provided (as written in statute/enabling act OR, if not in law, as understood by agency, subject to clarification from the legislature)?	The Art of Community creates a new framework for how the Arts Commission works in rural regions of the state. The program develops new leaders and encourages action to address issues, while increasing understanding of how arts and culture can be used as community development tools.		To develop a network of creative individuals in Art of Community counties to help advance the agency's commitment to rural development through the arts and creative placemaking.
16	Associated performance measure item numbers from the Performance Measures Chart, if any	8, 9		8, 9
17				
18	Customer Details			
19	Customer description	Art of Community counties		S.C. individuals who consider themselves "creatives" – artists, innovators, makers and entrepreneurs -- living in the original six Art of Community counties. These individuals are identified by existing SCAC contacts and are invited to join the network to receive regular communications from SCAC related to meetings, professional development and resources.
20	Does the agency evaluate customer satisfaction?	2018-19 Yes		Yes
21	Counties served in last completed fiscal year	2018-19 Allendale; Bamberg; Barnwell; Berkeley; Colleton; Hampton; Jasper; Marion; Pickens.		Allendale; Bamberg; Barnwell; Colleton; Hampton; Jasper.
22	Number of customers served	2018-19 9		250
23		2017-18 6		0
24		2016-17 6		0
25				
26	Units Provided and Amounts Charged to Customers			
27	Description of a single deliverable unit	Support for one Art of Community county		A network of creative individuals in the six county Art of Community region. The network is developed through regular communications from SCAC to these individuals, who are invited to take part in meetings and learn about professional development opportunities and other resources.
28	Number of units provided	2018-19 9		1
29		2017-18 6		0
30		2016-17 6		0
31	Does law prohibit charging the customer for the deliverable?	2018-19 No		No
32	If yes, provide law	2017-18 no applicable law		no applicable law
33		2016-17 No		No
34	If yes, provide law	2017-18 No applicable law		no applicable law
35		2016-17 No		No
36	If yes, provide law	2016-17 No applicable law		no applicable law
37	Amount charged to customer per deliverable unit	2018-19	\$0.00	\$0.00
38		2017-18	\$0.00	\$0.00
39		2016-17	\$0.00	\$0.00
40				
41	Costs			
42	Total employee equivalents required (37.5 hour per week units)	2018-19	1.29	0.55
43		2017-18	1.17	0.00
44		2016-17	0.95	0.00
45	Total deliverable expenditures each year (operational and employee salary/fringe)			
46		2018-19	\$112,999.00	\$44,011.00
47		2017-18	\$119,642.00	\$0.00
48		2016-17	\$102,109.00	\$0.00
49	Total deliverable expenditures as a percentage of total agency expenditures			
50		2018-19	1.93%	0.75%
51		2017-18	2.20%	0.00%
52		2016-17	2.17%	0.00%
53	Agency expenditures per unit of the deliverable			
54		2018-19	\$12,555.44	\$44,011.00
55		2017-18	\$19,940.33	Insufficient data provided.
56		2016-17	\$17,018.17	Insufficient data provided.
57				
58	Amount collected from providing deliverable			
59	Total collected from charging customers	2018-19	\$0.00	\$0.00
60		2017-18	\$0.00	\$0.00
61		2016-17	\$0.00	\$0.00
62	Total collected from non-state sources as a result of providing the deliverable (including federal and other grants awarded to agency to provide deliverable)	2018-19	\$0.00	\$0.00
63		2017-18	\$0.00	\$0.00
64		2016-17	\$0.00	\$0.00
65	Total collected from charging customers and non-state sources	2018-19	\$0.00	\$0.00
66		2017-18	\$0.00	\$0.00
67		2016-17	\$0.00	\$0.00
68				
69	Agency Comments			
70	Additional comments from agency (optional)			Program began in FY2019

Deliverables

	B	C	R	S
1	Agency			
2	Arts Commission			
3	Accurate as of			
4	March 13, 2020			
5				
6	Deliverable			
7	Item number	15		16
8	Associated laws	2014 Act No. 232 (S.1172)		
9	Does state or federal law specifically require this deliverable?	Yes		No
10	Deliverable description	Cultural Districts program, administer: Provide advisement and assistance to communities that seek to develop a cultural district; conduct site visits and/or community meetings to ensure communities meet criteria before they apply for cultural district designation; manage the process, including specific guidelines and criteria, through which communities may apply for cultural district designation; provide cohesive marketing; communicate with districts to ensure reporting requirements are met; evaluate the success of cultural districts and recertify every five years; pursue partnerships and collaborative agreements with other public agencies and the private sector to maximize the benefits and value of cultural districts.		Communications, direct: plan, implement and evaluate agency communications; reach target audiences by managing the main website, dynamic news website (The Hub), social media, print materials and other communications products to promote opportunities and publicize results for all agency programs and grants; collaborate with partners and media outlets; supervise overall communications efforts.
11	Responsible organizational unit (primary)	Communications		Communications
12				
13	Results Sought			
14	Does the legislature state intent, findings, or purpose?	Yes		Yes
15	Purpose of the service/why it is provided (as written in statute/enabling act OR, if not in law, as understood by agency, subject to clarification from the legislature)?	A designated cultural district is intended to impact the larger community by: attracting artists, creative entrepreneurs, and cultural enterprises; encouraging economic development and the preservation and reuse of historic buildings; fostering local cultural development; and providing a focal point for celebrating and strengthening the district's unique cultural identity. (Section 60-15-75, 2014 Act No. 232(S.1172), eff. June 3, 2014) A Cultural District must be a walkable, geographical area with a concentration of cultural facilities.		To promote the availability of Arts Commission grants, programs, services, and events; to publicize results and outcomes; and to communicate the public value of the arts.
16	Associated performance measure item numbers from the Performance Measures Chart, if any	8, 9		8, 9
17				
18	Customer Details			
19	Customer description	S.C. cities and towns that receive Cultural District designation; other cities and towns that inquire about the process and seek advice about strengthening their community's cultural identity. The program is designed to be selective; not all communities will qualify.		Individuals who view The Hub website, including S.C. schools (public, private, charter), nonprofit organizations (arts and non-arts), colleges and universities, units of government, artists; general public
20	Does the agency evaluate customer satisfaction?	2018-19 Yes		Yes
21	Counties served in last completed fiscal year	2018-19 Beaufort, Florence, Greenwood, Lancaster, Richland, Spartanburg, York		All
22	Number of customers served	2018-19 8		66,828
23		2017-18 8		53,629
24		2016-17 7		67,716
25				
26	Units Provided and Amounts Charged to Customers			
27	Description of a single deliverable unit	Cultural district designation by the state		Articles and news announcements posted on The Hub website
28	Number of units provided	2018-19 8		292
29		2017-18 8		307
30		2016-17 7		112
31	Does law prohibit charging the customer for the deliverable?	2018-19 No		No
32	If yes, provide law	no applicable law		no applicable law
33		2017-18 No		No
34	If yes, provide law	No applicable law		No applicable law
35		2016-17 No		No
36	If yes, provide law	No applicable law		No applicable law
37	Amount charged to customer per deliverable unit	2018-19	\$0.00	\$0.00
38		2017-18	\$0.00	\$0.00
39		2016-17	\$0.00	\$0.00
40				
41	Costs			
42	Total employee equivalents required (37.5 hour per week units)	2018-19	0.20	0.80
43		2017-18	0.30	1.20
44		2016-17	0.30	0.77
45	Total deliverable expenditures each year (operational and employee salary/fringe)			
46		2018-19	\$32,399.00	\$80,879.00
47		2017-18	\$38,649.00	\$108,074.00
48		2016-17	\$40,054.00	\$86,929.00
49	Total deliverable expenditures as a percentage of total agency expenditures			
50		2018-19	0.55%	1.38%
51		2017-18	0.71%	1.98%
52		2016-17	0.85%	1.85%
53	Agency expenditures per unit of the deliverable			
54		2018-19	\$4,049.88	\$276.98
55		2017-18	\$4,831.13	\$352.03
56		2016-17	\$5,722.00	\$776.15
57				
58	Amount collected from providing deliverable			
59	Total collected from charging customers	2018-19	\$0.00	\$0.00
60		2017-18	\$0.00	\$0.00
61		2016-17	\$0.00	\$0.00
62	Total collected from non-state sources as a result of providing the deliverable (including federal and other grants awarded to agency to provide deliverable)	2018-19	\$0.00	\$0.00
63		2017-18	\$0.00	\$0.00
64		2016-17	\$0.00	\$0.00
65	Total collected from charging customers and non-state sources	2018-19	\$0.00	\$0.00
66		2017-18	\$0.00	\$0.00
67		2016-17	\$0.00	\$0.00
68				
69	Agency Comments			
70	Additional comments from agency (optional)	SCAC works closely with each city that applies for a Cultural District to ensure they meet the criteria, are ready to apply, and will likely be approved. All communities who have advanced to the application process have been approved. A few other communities have inquired or taken initial steps in the process.		Customers served are unique page views on our dynamic news website, The HUB.

Deliverables

	B	C	T	U
1	Agency			
2	Arts Commission			
3	Accurate as of			
4	March 13, 2020			
5				
6	Deliverable			
7	Item number	17		18
8	Associated laws			
9	Does state or federal law specifically require this deliverable?	No		No
10	Deliverable description	Arts Daily calendar, manage: edit and post submissions to the agency's free, online calendar; coordinate with SCETV and on-air talent for radio announcements.		Governor's Awards for the Arts, administer: maintain award criteria and update guidelines as needed; promote nomination opportunity, advise nominators and assist with application completion and materials uploads; review nominations for completeness, assemble and manage awards panel process; publicize awards recipients; manage public award ceremony.
11	Responsible organizational unit (primary)	Communications		Communications
12				
13	Results Sought			
14	Does the legislature state intent, findings, or purpose?	Yes		Yes
15	Purpose of the service/why it is provided (as written in statute/enabling act OR, if not in law, as understood by agency, subject to clarification from the legislature)?	To offer arts providers and artists an opportunity to promote arts events and activities and make it easy for the public to find arts events; to promote the public value of the arts.		To recognize outstanding achievement and contributions to the arts; to honor South Carolina arts organizations, patrons, artists, members of the business community, and government entities who maximize their roles as innovators, supporters and advocates of the arts.
16	Associated performance measure item numbers from the Performance Measures Chart, if any	8, 9		8, 9
17				
18	Customer Details			
19	Customer description	Arts organizations and artists that offer public activities and submit those activities for posting on Arts Daily calendar; General public who views the calendar entries. Number of units are the number of arts events listed on the Arts Daily calendar. Customers served are unique page views for Arts Daily.		Individuals who submit award nominations.
20	Does the agency evaluate customer satisfaction?	2018-19 No		No
21	Counties served in last completed fiscal year	2018-19 All		Aiken; Anderson; Beaufort; Berkeley; Charleston; Darlington; Florence; Georgetown; Greenville; Greenwood; Horry; Kershaw; Lancaster; Lexington; Orangeburg; Richland; Spartanburg; Union; York
22	Number of customers served	2018-19	6,507	43
23		2017-18	6,950	45
24		2016-17	8,094	36
25				
26	Units Provided and Amounts Charged to Customers			
27	Description of a single deliverable unit	Individual event listing posted on the online arts calendar.		Verner Awards
28	Number of units provided	2018-19	1,236	9
29		2017-18	1,018	5
30		2016-17	1,225	8
31	Does law prohibit charging the customer for the deliverable?	2018-19 No		No
32	If yes, provide law	2017-18 No applicable law		No applicable law
33		2016-17 No		No
34	If yes, provide law	2017-18 No applicable law		No applicable law
35		2016-17 No		No
36	If yes, provide law	2016-17 No applicable law		No applicable law
37	Amount charged to customer per deliverable unit	2018-19	\$0.00	\$0.00
38		2017-18	\$0.00	\$0.00
39		2016-17	\$0.00	\$0.00
40				
41	Costs			
42	Total employee equivalents required (37.5 hour per week units)	2018-19	0.05	0.90
43		2017-18	0.05	0.90
44		2016-17	0.03	0.95
45	Total deliverable expenditures each year (operational and employee salary/fringe)			
46		2018-19	\$19,944.00	\$59,093.00
47		2017-18	\$20,332.00	\$60,987.00
48		2016-17	\$17,413.00	\$67,470.00
49	Total deliverable expenditures as a percentage of total agency expenditures			
50		2018-19	0.34%	1.01%
51		2017-18	0.37%	1.12%
52		2016-17	0.37%	1.44%
53	Agency expenditures per unit of the deliverable			
54		2018-19	\$16.14	\$6,565.89
55		2017-18	\$19.97	\$17,197.40
56		2016-17	\$14.21	\$8,433.75
57				
58	Amount collected from providing deliverable			
59	Total collected from charging customers	2018-19	\$0.00	\$0.00
60		2017-18	\$0.00	\$0.00
61		2016-17	\$0.00	\$0.00
62	Total collected from non-state sources as a result of providing the deliverable (including federal and other grants awarded to agency to provide deliverable)	2018-19	\$0.00	\$0.00
63		2017-18	\$0.00	\$0.00
64		2016-17	\$0.00	\$0.00
65	Total collected from charging customers and non-state sources	2018-19	\$0.00	\$0.00
66		2017-18	\$0.00	\$0.00
67		2016-17	\$0.00	\$0.00
68				
69	Agency Comments			
70	Additional comments from agency (optional)	Customers served are unique page views for Arts Daily. Number of units are the number of arts events listed on the Arts Daily calendar.		Nominations are made by the general public. Customers served equals number of nominations per year

Deliverables

	B	C	V	W	X
1	Agency				
2	Arts Commission				
3	Accurate as of				
4	March 13, 2020				
5					
6	Deliverable				
7	Item number	19	20	21	
8	Associated laws	2002 Act No. 208	2018 Act No. 153	Title 1 Article 13 Section 1-1-810	
9	Does state or federal law specifically require this deliverable?	Yes	Yes	Yes	
10	Deliverable description	Jean Laney Harris Folk Heritage Awards program, administer: Collaborate with McKissick Museum to manage awards, including: maintain online criteria and update application guidelines as needed; promote nomination opportunity, advise nominators and assist with application completion and materials uploads; review nominations for completeness, assemble awards advisory committee in cooperation with the Speaker of the House and President of the Senate; manage committee meeting, publicize award recipients, manage public awards ceremony.	Poet Laureate: Provide the Governor with recommendations of qualified candidates and establish terms of office and duties.	Accountability Report: Provide narrative information and data documenting agency performance and progress toward fulfilling its mission in accordance with the state's Statewide Enterprise Strategic Objectives.	
11	Responsible organizational unit (primary)	Communications	Administration	Administration	
12					
13	Results Sought				
14	Does the legislature state intent, findings, or purpose?	Yes	Yes	Yes	
15	Purpose of the service/why it is provided (as written in statute/enabling act OR, if not in law, as understood by agency, subject to clarification from the legislature)?	Recognize lifetime achievement in the state for traditional folk arts; foster awareness and appreciation of the state's traditional cultures and their methods of creative expression. (Section 2-66-10, 1006 Act No. 458, Part 11, 35B; 1997 Act No. 12, 1; 2002 Act No. 208, 1.	Recognize an outstanding representative poet who will advance the understanding and appreciation of poetry by participating in official state functions as requested by the Governor.	To inform the Executive Branch, the Legislative Branch and the general public about the agency's services, spending, and performance.	
16	Associated performance measure item numbers from the Performance Measures Chart, if any	8, 9	none	none	
17					
18	Customer Details				
19	Customer description	Individuals who submit award nominations.	The Governor	Executive Budget Office and Legislative Oversight Committees	
20	Does the agency evaluate customer satisfaction?	2018-19 No	No	No	
21	Counties served in last completed fiscal year	2018-19 Beaufort; Charleston; Dorchester; Horry; Oconee; Pickens; Richland	Richland	Richland	
22	Number of customers served	2018-19 7	1	2	
23		2017-18 8	0	2	
24		2016-17 9	0	2	
25					
26	Units Provided and Amounts Charged to Customers				
27	Description of a single deliverable unit	Folk Heritage Awards	List of Poet recommendations	Annual Report	
28	Number of units provided	2018-19 5	0	1	
29		2017-18 5	0	1	
30		2016-17 3	0	1	
31	Does law prohibit charging the customer for the deliverable?	2018-19 No	No	No	
32	If yes, provide law	no applicable law	no applicable law	no applicable law	
33		2017-18 No	No	No	
34	If yes, provide law	No applicable law	No applicable law	No applicable law	
35		2016-17 No	No	No	
36	If yes, provide law	No applicable law	No applicable law	No applicable law	
37	Amount charged to customer per deliverable unit	2018-19 \$0.00	\$0.00	\$0.00	\$0.00
38		2017-18 \$0.00	\$0.00	\$0.00	\$0.00
39		2016-17 \$0.00	\$0.00	\$0.00	\$0.00
40					
41	Costs				
42	Total employee equivalents required (37.5 hour per week units)	2018-19 0.48	0.48	0.04	0.23
43		2017-18 0.38	0.38	0.04	0.13
44		2016-17 0.43	0.43	0.04	0.33
45	Total deliverable expenditures each year (operational and employee salary/fringe)				
46		2018-19 \$37,903.00	\$37,903.00	\$20,005.00	\$37,842.00
47		2017-18 \$33,619.00	\$33,619.00	\$20,800.00	\$29,515.00
48		2016-17 \$37,811.00	\$37,811.00	\$19,217.00	\$34,328.00
49	Total deliverable expenditures as a percentage of total agency expenditures				
50		2018-19 0.65%	0.65%	0.34%	0.65%
51		2017-18 0.62%	0.62%	0.38%	0.54%
52		2016-17 0.80%	0.80%	0.41%	0.73%
53	Agency expenditures per unit of the deliverable				
54		2018-19 \$7,580.60	\$7,580.60	Insufficient data provided	\$37,842.00
55		2017-18 \$6,723.80	\$6,723.80	Insufficient data provided	\$29,515.00
56		2016-17 \$12,603.67	\$12,603.67	Insufficient data provided	\$34,328.00
57					
58	Amount collected from providing deliverable				
59	Total collected from charging customers	2018-19 \$0.00	\$0.00	\$0.00	\$0.00
60		2017-18 \$0.00	\$0.00	\$0.00	\$0.00
61		2016-17 \$0.00	\$0.00	\$0.00	\$0.00
62	Total collected from non-state sources as a result of providing the deliverable (including federal and other grants awarded to agency to provide deliverable)	2018-19 \$0.00	\$0.00	\$0.00	\$0.00
63		2017-18 \$0.00	\$0.00	\$0.00	\$0.00
64		2016-17 \$0.00	\$0.00	\$0.00	\$0.00
65	Total collected from charging customers and non-state sources	2018-19 \$0.00	\$0.00	\$0.00	\$0.00
66		2017-18 \$0.00	\$0.00	\$0.00	\$0.00
67		2016-17 \$0.00	\$0.00	\$0.00	\$0.00
68					
69	Agency Comments				
70	Additional comments from agency (optional)	Nominations are made by the general public. Customers served equals number of nominations per year. FHA awards are a partnership with USC's McKissick Museum	Prior to 2016-2017, the Arts Commission was not involved in selecting previous poet laureates. Employee time listed above involved our previous Executive Director working with the legislature to make this change in the law in order to ensure artistic quality and establish terms for future poet laureates. Additional employee time includes communicating with the governor's office about the selection process and communicating with the current poet laureate, as she is ready to step down. The law was passed in April 2018, but the Code wasn't updated until August 2019.		

Deliverables

	B	C	Y	Z	AA	AB
1	Agency					
2	Arts Commission					
3	Accurate as of					
4	March 13, 2020					
5						
6	Deliverable					
7	Item number	22		23	24	25
8	Associated laws	Title 59 Chapter 6 Section 59-6-10		U.S. Code Title 20 Chapter 26 Section 954		Title 11 Chapter 9
9	Does state or federal law specifically require this deliverable?	Yes		Yes	No	Yes
10	Deliverable description	Annual Education Improvement Act (EIA) report: Provide results achieved from the agency's use of EIA funds.		Annual reports to the National Endowment for the Arts (NEA): Provide data to the NEA on activities supported by federal funds via three reports (Final Descriptive Report, Final Financial Report, and Poetry Out Loud report)	Final Grant Reports to funding partners: Provide information on how the grant money the agency provides to others is being used.	Financial Reports: Provide information on income, expenditures, and accounting procedures to the Comptroller General, Executive Branch, and Legislative Branch.
11	Responsible organizational unit (primary)	Arts Education		Administration	Administration	Accounting
12						
13	Results Sought					
14	Does the legislature state intent, findings, or purpose?	Yes		No	No	Yes
15	Purpose of the service/why it is provided (as written in statute/enabling act OR, if not in law, as understood by agency, subject to clarification from the legislature)?	To ensure the agency is utilizing EIA funds as authorized and is achieving tangible results from use of the funds.		To ensure the agency is utilizing NEA funds as authorized and is achieving tangible results from use of the funds.	To ensure the agency is using funding from partners as authorized and is achieving tangible results from use of the funds.	To show how funds are flowing in and out of the agency; demonstrate the agency is following all applicable accounting procedures; and provide the Comptroller General information needed for their office to draft the statewide Comprehensive Annual Financial Report.
16	Associated performance measure item numbers from the Performance Measures Chart, if any	none		none	none	none
17						
18	Customer Details					
19	Customer description	Education Oversight Committee		National Endowment for the Arts and National Assembly of State Arts Agencies	Central Carolina Foundation, Coastal Community Foundation of S.C., The Donnelly Foundation; Tremaine Foundation; U.S. Dept. of Agriculture	Comptroller General, Executive Budget Office, House Ways & Means Chairman, Senate Finance Chairman, State Fiscal Accountability Authority
20	Does the agency evaluate customer satisfaction?	2018-19 No		No	No	No
21	Counties served in last completed fiscal year	2018-19 Richland		Out of State	Beaufort, Charleston, Richland	Richland
22	Number of customers served	2018-19 1		2	5	5
23		2017-18 1		2	5	5
24		2016-17 1		2	5	5
25						
26	Units Provided and Amounts Charged to Customers					
27	Description of a single deliverable unit	Annual Report		Annual Report	Annual Reports	Annual Reports
28	Number of units provided	2018-19 1		3	5	16
29		2017-18 1		3	5	16
30		2016-17 1		3	5	16
31	Does law prohibit charging the customer for the deliverable?	2018-19 No		no	No	No
32	If yes, provide law	2017-18 No applicable law		No applicable law	No applicable law	No applicable law
33		2016-17 No		No	No	No
34	If yes, provide law	2017-18 No applicable law		No applicable law	No applicable law	No applicable law
35		2016-17 No		No	No	No
36	If yes, provide law	2016-17 No applicable law		No applicable law	No applicable law	No applicable law
37	Amount charged to customer per deliverable unit	2018-19 \$0.00		\$0.00	\$0.00	\$0.00
38		2017-18 \$0.00		\$0.00	\$0.00	\$0.00
39		2016-17 \$0.00		\$0.00	\$0.00	\$0.00
40						
41	Costs					
42	Total employee equivalents required (37.5 hour per week units)	2018-19 0.20		0.28	0.45	0.20
43		2017-18 0.20		0.23	0.98	0.20
44		2016-17 0.22		0.25	0.50	0.34
45	Total deliverable expenditures each year (operational and employee salary/fringe)					
46		2018-19 \$31,414.00		\$40,581.00	\$45,077.00	\$20,502.00
47		2017-18 \$34,598.00		\$40,462.00	\$42,471.00	\$29,005.00
48		2016-17 \$32,066.00		\$37,551.00	\$44,857.00	\$34,433.00
49	Total deliverable expenditures as a percentage of total agency expenditures					
50		2018-19 0.54%		0.69%	0.77%	0.35%
51		2017-18 0.63%		0.74%	0.78%	0.53%
52		2016-17 0.68%		0.80%	0.95%	0.73%
53	Agency expenditures per unit of the deliverable					
54		2018-19 \$31,414.00		\$13,527.00	\$9,015.40	\$1,281.38
55		2017-18 \$34,598.00		\$13,487.33	\$8,494.20	\$1,812.81
56		2016-17 \$32,066.00		\$12,517.00	\$8,971.40	\$2,152.06
57						
58	Amount collected from providing deliverable					
59	Total collected from charging customers	2018-19 \$0.00		\$0.00	\$0.00	\$0.00
60		2017-18 \$0.00		\$0.00	\$0.00	\$0.00
61		2016-17 \$0.00		\$0.00	\$0.00	\$0.00
62	Total collected from non-state sources as a result of providing the deliverable (including federal and other grants awarded to agency to provide deliverable)	2018-19 \$0.00		\$0.00	\$0.00	\$0.00
63		2017-18 \$0.00		\$0.00	\$0.00	\$0.00
64		2016-17 \$0.00		\$0.00	\$0.00	\$0.00
65	Total collected from charging customers and non-state sources	2018-19 \$0.00		\$0.00	\$0.00	\$0.00
66		2017-18 \$0.00		\$0.00	\$0.00	\$0.00
67		2016-17 \$0.00		\$0.00	\$0.00	\$0.00
68						
69	Agency Comments					
70	Additional comments from agency (optional)			The National Assembly of State Arts Agencies uses the data to track and share state arts agency activities.		

Performance Measures

	A	C	D
1	Agency		
2	Arts Commission		
3	Accurate as of		
4	March 13, 2020		
5			
6	Performance Measure		
7	Item #	1	2
8	Description	Number of counties served by grants	Number of opportunity counties (as defined by Legis. Audit. Council) served by grants
9	Time applicable	State Fiscal Year (July - June)	State Fiscal Year (July - June)
10			
11	Results Summary		
12	Is the goal to meet, exceed, or obtain a lower value than the target?	Meet	Meet
13			
14	Did the agency achieve its goal?		
15	2019	Yes	Yes
16	2018	No	No
17	2017	No	No
18	2016	No	No
19	2015	No	No
20			
21	Changes in target		
22	2020	Same as prior year	Same as prior year
23	2019	Same as prior year	Same as prior year
24	2018	Same as prior year	Same as prior year
25	2017	Same as prior year	Same as prior year
26	2016	Same as prior year	Same as prior year
27			
28	Result details for year ending...		
29	2020		
30	Target	46	8
31			
32	2019		
33	Target	46	8
34	Actual	46	8
35			
36	2018		
37	Target	46	8
38	Actual	44	7
39			
40	2017		
41	Target	46	8
42	Actual	42	6
43			
44	2016		
45	Target	46	8
46	Actual	42	5
47			
48	2015		
49	Target	46	8
50	Actual	41	6
51			
52	Agency Comments		
53	Additional comments from agency (optional)		

The contents of this chart are considered sworn testimony from the agency director.

Performance Measures

	A	E	F
1	Agency		
2	Arts Commission		
3	Accurate as of		
4	March 13, 2020		
5			
6	Performance Measure		
7	Item #	3	4
8	Description	Total dollars granted	Additional dollars spent in local communities statewide through matching of grant funds (as reported on grantee final reports). Matching funds are the amount of proposed expenses that applicant plans to fund from non-SCAC sources.
9	Time applicable	State Fiscal Year (July - June)	State Fiscal Year (July - June)
10			
11	Results Summary		
12	Is the goal to meet, exceed, or obtain a lower value than the target?	Meet or exceed	Meet or exceed
13			
14	Did the agency achieve its goal?		
15	2019	Yes	Yes
16	2018	Yes	Yes
17	2017	No	No
18	2016	No	No
19	2015	No	No
20			
21	Changes in target		
22	2020	Same as prior year	Same as prior year
23	2019	Increased from prior year	Increased from prior year
24	2018	Same as prior year	Same as prior year
25	2017	Same as prior year	Same as prior year
26	2016	Same as prior year	Same as prior year
27			
28	Result details for year ending...		
29	2020		
30	Target	\$4,000,000	\$150,000,000
31			
32	2019		
33	Target	\$4,000,000	\$150,000,000
34	Actual	\$4,337,035	\$186,000,000
35			
36	2018		
37	Target	\$3,500,000	\$125,000,000
38	Actual	\$4,020,690	\$184,000,000
39			
40	2017		
41	Target	\$3,500,000	\$125,000,000
42	Actual	\$3,244,925	\$124,000,000
43			
44	2016		
45	Target	\$3,500,000	\$125,000,000
46	Actual	\$3,460,000	\$116,000,000
47			
48	2015		
49	Target	\$3,500,000	\$125,000,000
50	Actual	\$2,550,000	\$99,000,000
51			
52	Agency Comments		
53	Additional comments from agency (optional)		

The contents of this chart are considered sworn testimony from the agency director.

Performance Measures

	A	E	G	H
1	Agency			
2	Arts Commission			
3	Accurate as of			
4	March 13, 2020			
5				
6	Performance Measure			
7	Item #	5	6	
8	Description	Number of K-12 students served through Arts in Education grants	Number of K-12 teachers served through professional learning opportunities	
9	Time applicable	State Fiscal Year (July - June)	State Fiscal Year (July - June)	
10				
11	Results Summary			
12	Is the goal to meet, exceed, or obtain a lower value than the target?	Meet or exceed	Meet or exceed	
13				
14	Did the agency achieve its goal?			
15	2019	Yes	Yes	
16	2018	Yes	Yes	
17	2017	Yes	No	
18	2016	No	Yes	
19	2015	No	No	
20				
21	Changes in target			
22	2020	Same as prior year	Same as prior year	
23	2019	Increased from prior year	Increased from prior year	
24	2018	Same as prior year	Same as prior year	
25	2017	Same as prior year	Increased from prior year	
26	2016	Same as prior year	Same as prior year	
27				
28	Result details for year ending...			
29	2020			
30	Target	160,000	375	
31				
32	2019			
33	Target	160,000	375	
34	Actual	170,730	535	
35				
36	2018			
37	Target	150,000	355	
38	Actual	167,491	423	
39				
40	2017			
41	Target	150,000	355	
42	Actual	169,457	325	
43				
44	2016			
45	Target	150,000	350	
46	Actual	129,281	355	
47				
48	2015			
49	Target	150,000	350	
50	Actual	77,625	325	
51				
52	Agency Comments			
53	Additional comments from agency (optional)			

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Performance Measures

	A	I	J
1	Agency		
2	Arts Commission		
3	Accurate as of		
4	March 13, 2020		
5			
6	Performance Measure		
7	Item #	7	8
8	Description	Percent of state appropriations expended in grants as mandated by Proviso 28.4	Number of counties served by staff assistance (programs and services other than grants)
9	Time applicable	State Fiscal Year (July - June)	State Fiscal Year (July - June)
10			
11	Results Summary		
12	Is the goal to meet, exceed, or obtain a lower value than the target?	Meet or exceed	Meet
13			
14	Did the agency achieve its goal?		
15	2019	Yes	Yes
16	2018	Yes	Yes
17	2017	Yes	Yes
18	2016	Yes	Yes
19	2015	Yes	Yes
20			
21	Changes in target		
22	2020	Same as prior year	Same as prior year
23	2019	Same as prior year	Same as prior year
24	2018	Same as prior year	Same as prior year
25	2017	Same as prior year	Same as prior year
26	2016	Same as prior year	Same as prior year
27			
28	Result details for year ending...		
29	2020		
30	Target	70%	46
31			
32	2019		
33	Target	70%	46
34	Actual	77%	46
35			
36	2018		
37	Target	70%	46
38	Actual	75%	46
39			
40	2017		
41	Target	70%	46
42	Actual	73%	46
43			
44	2016		
45	Target	70%	46
46	Actual	78%	46
47			
48	2015		
49	Target	70%	46
50	Actual	77%	46
51			
52	Agency Comments		
53	Additional comments from agency (optional)	Proviso 28.4 requires the agency to utilize a minimum of 70% of state appropriations on grants"	

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Performance Measures

	A	K
1	Agency	
2	Arts Commission	
3	Accurate as of	
4	March 13, 2020	
5		
6	Performance Measure	
7	Item #	9
8	Description	Customer satisfaction rate (5 being highest possible score) as reported on grantee final reports
9	Time applicable	State Fiscal Year (July - June)
10		
11	Results Summary	
12	Is the goal to meet, exceed, or obtain a lower value than the target?	Meet
13		
14	Did the agency achieve its goal?	
15	2019	No
16	2018	No
17	2017	No
18	2016	No
19	2015	No
20		
21	Changes in target	
22	2020	Same as prior year
23	2019	Same as prior year
24	2018	Same as prior year
25	2017	Same as prior year
26	2016	Same as prior year
27		
28	Result details for year ending...	
29	2020	
30	Target	5
31		
32	2019	
33	Target	5
34	Actual	4.58
35		
36	2018	
37	Target	5
38	Actual	4.41
39		
40	2017	
41	Target	5
42	Actual	4.30
43		
44	2016	
45	Target	5
46	Actual	4.10
47		
48	2015	
49	Target	5
50	Actual	4.10
51		
52	Agency Comments	
53	Additional comments from agency (optional)	Customers are grantees reporting their level of satisfaction with the agency's services and responsiveness.

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